

**15 -ാം കേരള നിയമസഭ**

**13 -ാം സമ്മേളനം**

**നക്ഷത്ര ചിഹ്നം ഇല്ലാത്ത ചോദ്യം നം. 3705**

**12-03-2025 - ൽ മറുപടിയ്ക്ക്**

**മോട്ടോർ ഡ്രൈവിംഗ് സ്കൂളുകൾ**

ചോദ്യം		ഉത്തരം																																														
ശ്രീ യു. എ. ലത്തീഫ്		ശ്രീ കെ ബി ഗണേഷ് കുമാർ (ഗതാഗത വകുപ്പ് മന്ത്രി)																																														
(എ)	സംസ്ഥാനത്ത് മോട്ടോർ ഡ്രൈവിംഗ് സ്കൂളുകൾ ആരംഭിക്കുന്നതുമായി ബന്ധപ്പെട്ട ഗവൺമെന്റ് ഉത്തരവിന്റെ പകർപ്പ് ലഭ്യമാക്കാമോ;	(എ)	സംസ്ഥാനത്ത് മോട്ടോർ ഡ്രൈവിംഗ് സ്കൂളുകൾ ആരംഭിക്കുന്നതുമായി ബന്ധപ്പെട്ട് പ്രത്യേകിച്ച് സർക്കാർ ഉത്തരവ് പുറപ്പെടുവിച്ചിട്ടില്ല.  1989-ലെ കേന്ദ്ര മോട്ടോർ വാഹന ചട്ടങ്ങളിലെ ചട്ടം 24-ലെ വ്യവസ്ഥകൾക്കനുസൃതമായാണ് മോട്ടോർ ഡ്രൈവിംഗ് സ്കൂളുകൾ പ്രവർത്തിക്കുന്നത്. ഗതാഗത കമ്മീഷണറുടെ 15/11/2023- ലെ 27/2013 സർക്കുലർ പ്രകാരം ഡ്രൈവിംഗ് സ്കൂൾ പ്രവർത്തനം സംബന്ധിച്ചുള്ള നിർദ്ദേശങ്ങൾ പുറപ്പെടുവിച്ചിട്ടുണ്ട്. സർക്കുലറിന്റെ പകർപ്പ് അനുബന്ധം 1 ആയി ചേർക്കുന്നു.																																													
(ബി)	സംസ്ഥാനത്ത് നിലവിൽ എത്ര അംഗീകൃത ഡ്രൈവിംഗ് സ്കൂളുകളാണ് ഉള്ളതെന്ന് ജില്ല തിരിച്ചുള്ള കണക്കുകൾ ലഭ്യമാക്കാമോ;	(ബി)	<table><tr><td></td><td>ജില്ലാ</td><td>ഡ്രൈവിംഗ് സ്കൂളുകളുടെ എണ്ണം</td></tr><tr><td>1</td><td>തിരുവനന്തപുരം</td><td>522</td></tr><tr><td>2</td><td>കൊല്ലം</td><td>223</td></tr><tr><td>3</td><td>പത്തനംതിട്ട</td><td>122</td></tr><tr><td>4</td><td>ആലപ്പുഴ</td><td>247</td></tr><tr><td>5</td><td>കോട്ടയം</td><td>286</td></tr><tr><td>6</td><td>ഇടുക്കി</td><td>118</td></tr><tr><td>7</td><td>എറണാകുളം</td><td>364</td></tr><tr><td>8</td><td>തൃശൂർ</td><td>275</td></tr><tr><td>9</td><td>പാലക്കാട്</td><td>236</td></tr><tr><td>10</td><td>മലപ്പുറം</td><td>361</td></tr><tr><td>11</td><td>കോഴിക്കോട്</td><td>366</td></tr><tr><td>12</td><td>വയനാട്</td><td>81</td></tr><tr><td>13</td><td>കണ്ണൂർ</td><td>374</td></tr><tr><td>14</td><td>കാസർഗോഡ്</td><td>137</td></tr></table>		ജില്ലാ	ഡ്രൈവിംഗ് സ്കൂളുകളുടെ എണ്ണം	1	തിരുവനന്തപുരം	522	2	കൊല്ലം	223	3	പത്തനംതിട്ട	122	4	ആലപ്പുഴ	247	5	കോട്ടയം	286	6	ഇടുക്കി	118	7	എറണാകുളം	364	8	തൃശൂർ	275	9	പാലക്കാട്	236	10	മലപ്പുറം	361	11	കോഴിക്കോട്	366	12	വയനാട്	81	13	കണ്ണൂർ	374	14	കാസർഗോഡ്	137
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	പുതിയ നിർദ്ദേശം വന്നിട്ടുണ്ടോ; ഉണ്ടെങ്കിൽ ആയതിന്റെ പകർപ്പ് ലഭ്യമാക്കാമോ;		പ്രകാരം Accredited Driving Training Centre (ADTC) സ്ഥാപിക്കുന്നതിനുള്ള വ്യവസ്ഥകൾ കേന്ദ്ര മോട്ടോർ വാഹന ചട്ടങ്ങളിൽ ഉൾപ്പെടുത്തിയിട്ടുണ്ട്. ഇതിനായി കേന്ദ്ര മോട്ടോർ വാഹന ചട്ടം 31 B മുതൽ 31 J വരെ ഭേദഗതി വരുത്തിയിട്ടുണ്ട്. നോട്ടീഫിക്കേഷന്റെ പകർപ്പ് അനുബന്ധം 2 ആയി ചേർക്കുന്നു.
(ഡി)	സംസ്ഥാനത്ത് അനധികൃതമായി ഡ്രൈവിംഗ് സ്കൂളുകൾ നടത്തുന്നത് മോട്ടോർ വാഹന വകുപ്പിന്റെ പരിശോധനയിൽ കണ്ടെത്തിയിട്ടുണ്ടോ;	(ഡി)	ഉണ്ട്. കൊടുവള്ളി സബ് ആർ ടി ഓഫീസിന്റെ പരിധിയിൽ അനധികൃതമായി ഡ്രൈവിംഗ് സ്കൂളിന്റെ ബ്രാഞ്ച് ഓഫീസ് പ്രവർത്തിക്കുന്നതായി കണ്ടെത്തിയിട്ടുള്ളതാണ്. പ്രസ്തുത സ്ഥാപനം അടച്ചുപൂട്ടുവാൻ നോട്ടീസ് നൽകിയതും ഇപ്പോൾ പ്രവർത്തനരഹിതമാണ്.  തിരുവനന്തപുരം നാഷണൽ സെക്ടർ ആർ ടി ഓഫീസിൽ ഇത്തരം ഒരു സ്കൂൾ കണ്ടെത്തുകയും വാഹനം പിടിച്ചെടുത്തു പിഴ ഈടാക്കുകയും ചെയ്തിട്ടുണ്ട്.
(ഇ)	ഉണ്ടെങ്കിൽ പ്രസ്തുത സ്കൂളുകൾക്ക് എതിരെ എന്തു നടപടികൾ സ്വീകരിച്ചു; വിശദമാക്കാമോ?	(ഇ)	ഉണ്ട്. കൊടുവള്ളി സബ് ആർ ടി ഓഫീസിന്റെ പരിധിയിൽ അനധികൃതമായി ഡ്രൈവിംഗ് സ്കൂളിന്റെ ബ്രാഞ്ച് ഓഫീസ് പ്രവർത്തിക്കുന്നതായി കണ്ടെത്തിയിട്ടുള്ളതാണ്. പ്രസ്തുത സ്ഥാപനം അടച്ചുപൂട്ടുവാൻ നോട്ടീസ് നൽകിയതും ഇപ്പോൾ പ്രവർത്തനരഹിതമാണ്.  തിരുവനന്തപുരം നാഷണൽ സെക്ടർ ആർ ടി ഓഫീസിൽ ഇത്തരം ഒരു സ്കൂൾ കണ്ടെത്തുകയും വാഹനം പിടിച്ചെടുത്തു പിഴ ഈടാക്കുകയും ചെയ്തിട്ടുണ്ട്.

സെക്ഷൻ ഓഫീസർ

No. C5/17023/TC/2013

**Transport Commissionerate, Kerala,**  
2<sup>nd</sup> Floor, Trans Towers, Vazhuthacaud, Thiruvananthapuram-14,  
[☎ 0471-2333337/2333317 FAX 0471-2333314]  
www.keralamvd.com [e-mail - [tcoffice@keralamvd.gov.in](mailto:tcoffice@keralamvd.gov.in) ]  
**Dated, 15.11.2013.**

**Circular No. 27/2013**

Sir;

Sub:- **Motor Vehicles Department** – Motor Driving School requirements – direction  
issuing of – Reg.

Ref:- Inspection report of various driving schools in the state.

The CMV Rule 24 prescribes licensing of Driving Schools. The Rule 24 (3) iii prescribes that the premises where the school is proposed to be conducted is owned or hired by the applicant and it has adequate provision for conducting lectures and demonstration of models, besides adequate parking area for the vehicles meant to be used for imparting instructions in driving.

On inspection of driving schools in various districts it is found that the area provided is too less to be called it a driving school. It is happening and continues so since the rule does not specify the area required. Hence it is apparent that a minimum space shall be specified so that the applicants may provide the space and the licensing authority can enforce the same. Therefore the minimum space required for M.D school under CMV Rule 24 (3) (ii) is specified here under, which is excluding the space for office, if any.

- |      |                    |   |   |
|------|--------------------|---|---|
| i)   | Lecture Hall       | - | 300 cm x 450 cm<br>(with computers for mock test, CDs) (10 <sup>1</sup> x 15 <sup>1</sup> )   |
| ii)  | Demonstration Hall | - | 300 cm x 450 cm (with displayed engine,<br>gear box etc.) (10 <sup>1</sup> x 15 <sup>1</sup> )  |
| iii) | Parking Space      | - | Sufficient weather proof space solely for parking<br>all the vehicles for imparting instruction shall be<br>provided adjacent to the building |

Further CMV Rule 24 (3) (viii) prescribes that " the applicant or any member of the staff employed by him for imparting instructions shall possess the qualifications specified there under. The technical qualification is required for the instructor to demonstrate the equipments such as engine, gear box etc. and also the technical features of the vehicle. Hence the applicant or any member of the staff employed by him should have the qualifications prescribed. There is a doubt whether the person engaged in imparting instruction in driving in a vehicle should have the technical qualification prescribed.

In CMV Rule 3 it is made clear that section 3(1) shall not apply to a person while receiving instructions or gaining experience in driving, if such person is a holder of effective learners license and accompanied by an instructor holding an effective driving license to drive the vehicle. Hence it is clear that the person imparting instruction in driving in a vehicle need not possess the qualification prescribed in CMV Rule 24 (3). However being a professional instructor of a driving school dealing with the publics, the minimum age and qualification is required to be specified.

Section 4 (2) prescribes that no person under the age of 20 years shall drive a transport vehicle in any public place. Sec.7 (1) read that "No person shall be granted a learners license to drive a transport vehicle unless he has hold a driving license to drive a LMV for at least one year.

Similarly all the persons employed in driving school to impart instruction in driving in a vehicle may possess the following qualifications and while on duty shall wear Identity Card issued by the employer.

- i) Pass in class VIII and thorough knowledge of Road regulations and signs.
- ii) Minimum age of 20 years.
- iii) Minimum experience in driving for not less than 5 year in the class of vehicle or 3 years experience with a certificate to undergone training in an Institute of Driver Training prescribed by the Transport Commissioner.

Provided that the existing driving schools are exempted from the above requirements till the expiry of the license and they shall comply the above requirements at the time of next renewal of license.

The circular will come into force immediately.

Sd/-

Transport Commissioner


To

All Deputy Transport Commissioners,  
All Regional Transport Officers,  
All Joint Regional Transport Officers,  
All Motor Vehicle Inspectors and Motor Vehicles Check posts.

Approved for Issue,



Senior Deputy Transport Commissioner

 (Taxation)  
26/11/13

JS

MOTOR VEHICLES DEPARTMENT, KERALA

## "प्रकरण क 13

[नियम ग देखें 31 ख और 31]

चालन प्रशिक्षण केन्द्र के प्रत्यायन के नवीकरण के लिए आवेदन

सेवा में

नामनिर्दिष्ट पाधिकारी

अधोहस्ताक्षरी (नीचे हस्ताक्षर करने वाला) मोटर यानों के चालन में शिक्षण देने के लिए चालन प्रशिक्षण केन्द्र के प्रत्यायन के नवीकरण के लिए आवेदन करता है :

1. आवेदक का पूरा नाम -----
2. पता -----
3. कारोबार का स्थान -----
4. विद्यमान अनुज्ञप्ति के ब्यौरे -----
5. जारी किए जाने की तारीख -----
6. मान्यता की अवधि -----
7. राज्य प्रधिकरण द्वारा किए गए  
लेखा परीक्षा के ब्यौरे -----
8. क्या आवेदन विद्यमान अनुज्ञप्ति की समाप्ति के पूर्व किया गया है, यदि नहीं, तो विलंब के कारण बताएं। -----

9. क्या पहले का प्रत्यायन किसी कारणवश निलंबित / रद्द किया गया था, उसके ब्यौरे जैसे कि निलंबन की तारीख, ऐसे निलंबन / रद्दकरण के कारण, निलंबन / रद्दकरण के प्रतिसंहरण की तारीख -----

10. मैंने ----- रुपये की फीस का संदाय किया है। -----

आवेदक के हस्ताक्षर ।"

[फा. सं. आरटी-11036/137/2020-गमवीएन]

अमित वरदान, संयुक्त सचिव

टिप्पण :- मूल नियम भारत के राजपत्र, असाधारण, भाग 2, खंड 3, उपखंड (i) की अधिसूचना संख्यांक मा.का.नि. 590(अ), तारीख 2 जून, 1989 द्वारा प्रकाशित किए गए थे और अधिसूचना संख्यांक मा.का.नि. 343 (अ) तारीख 28.05.2021 द्वारा अंतिम रूप से संशोधित किए गए थे।

## MINISTRY OF ROAD TRANSPORT AND HIGHWAYS

## NOTIFICATION

New Delhi, the 7th June, 2021

G.S.R 394(E).—Whereas the draft rules further to amend the Central Motor Vehicles Rules, 1989, were published, as required under sub-section (1) of section 212 of the Motor Vehicles Act, 1988 (59 of 1988), vide notification of the Government of India in the Ministry of Road Transport and Highways number G.S.R. 57 (E), dated the 29<sup>th</sup> January, 2021 in the Gazette of India, Extraordinary, Part-II, section 3, sub-section (i) inviting objections and suggestions from all persons likely to be affected before the expiry of the period of thirty days from the date on which copies of the Gazette containing the said notification were made available to the public;

Whereas, copies of the said Official Gazette in which the said notification were made available to the public on the 29<sup>th</sup> January, 2021;

And, whereas, the objections and suggestions received from the public in respect of the said draft rules have been considered by the Central Government.

Now, therefore, in exercise of the powers conferred by section 27 of the Motor Vehicles Act, 1988 (59 of 1988), the Central Government hereby makes the following rules further to amend the Central Motor Vehicles Rules, 1989, namely:-

**1. Short Title and commencement.** - (1) These rules may be called the Central Motor Vehicles (Eleventh Amendment) Rules, 2021.

(2) They shall come into force with effect from 01st day of July, 2021.

2. In the Central Motor Vehicle Rules, 1989 (hereinafter referred to as the said rules), in rule 11, in sub-rule (1), after clause (d), the following clause shall be inserted, namely: -

“(e) knowledge and understanding of fuel efficient driving technique;”.

3. In the said rules, in rule 14, after clause (e), the following clause shall be inserted, namely: -

“(f) Certificate from accredited driver training Center in Form 5B as per rule 31E, if any.”.

4. In the said rules, in rule 15, after sub-rule (2), the following proviso shall be inserted, namely: -

“Provided that the holder of certificate in Form 5B shall be exempted from requirement of driving test”.

5. In the said rules, after rule 31A, the following rules shall be inserted, namely: -

**“31B. Accredited Driver Training Centers.** — (1) No person shall establish or maintain an accredited driver training center for imparting instructions for driving motor vehicles without an accreditation in Form 11 A granted by the State Transport Authority or any authorised agency notified by the Central Government on recommendation of any testing agency referred in rule 126 of the Central Motor Vehicle Rules, 1989;

(2) An application for the grant or renewal of an accreditation under sub-rule (1) shall be made in Form 12 A or Form 13 A, as the case may be, to the State Transport Authority of the State in which the center is situated and shall be accompanied by appropriate fee as specified in rule 32.

(3) The designated authority shall, while considering an application for the grant or renewal of an accreditation under this rule, have regard to the following matters, namely: ---

I. the applicant and the staff working under him are of good moral character and are qualified to give driving instructions;

II. the applicant maintains the following minimum infrastructure and other requirements, namely: —

(a) the premises where the center is proposed to be conducted is either owned by the applicant or is taken on lease by him or is hired in his name, spread over: -

(i) Minimum One acre – for accreditation for imparting driver training for two wheelers, three wheelers and Light Motor vehicle;

(ii) Minimum Two acres for accreditation for imparting driver training for two wheelers, three wheelers, Light Motor vehicles, Medium and Heavy Passenger /Goods vehicles or Trailers etc.

and it has adequate infrastructure besides adequate parking area for the vehicles meant to be used for imparting instructions in driving;

(b) Two class-rooms with teaching aids like computers and Multimedia Projector for holding theory classes or lessons on Traffic Rules and Regulations, Driving Procedures, Vehicle Mechanism, Public Relations and First Aid;

(c) Simulator(s) for both the classes of vehicles (Light Motor Vehicle and Heavy Motor Vehicle);

(d) Broadband connectivity;

- (e) Driving tracks including Serpentine, Up-gradient, 8 shaped, Reverse parallel Parking, Reverse S Test Tracks to provide practice to the trainees for maneuvering, parking, reverse driving, driving on slopes, etc.;
- (f) Minimum one vehicle of each class of vehicles with dual control except in case of two wheelers;
- (g) Workshop along with exhibits;
- (h) Should have biometric attendance system, qualified instructors, e-payment, real time evaluation, online evaluation process and adequate staff resources in each category (Teaching staff, IT personnel, cleaning staff etc.);
- (i) Building or premises should be as per prevailing norms;
- (j) Valid Insurance of the training vehicles for trainees and trainers;
- (k) Any other, as may be required;

III. The applicant or any member of the staff employed by him for imparting instructions possesses the following qualifications, namely: —

- (a) a minimum educational qualification to be passed in the 12th standard with a recognised Board or Institution;
- (b) a driving experience of not less than five years in addition to a Proficiency Test Certificate in a course in motor mechanics or any other higher qualification in mechanical engineering from an institution established by the Central or a State Government or from an institution recognised by the Board of Technical Education of a State Government;
- (c) thorough knowledge of traffic signs specified in the Schedule to the Act and the regulations made under section 118;
- (d) ability to demonstrate and to explain the functions of different components and parts of the vehicles;
- (e) ability to demonstrate usage of simulators and different modes of driving;
- (f) adequate knowledge of English or the regional language of the region in which the center or establishment is situated:

Provided that any person who has served as an instructor for a period of not less than five years immediately before the commencement of these rules, is exempted from the requirements of this sub-clause.

(4) The designated authority may, on receipt of an application under sub-rule (2) and after satisfying that the applicant has complied with the requirements of sub-rule (3), grant or renew an accreditation in Form 11A within a period of sixty days from receipt of such an application.

(5) No application for accreditation shall be refused by the designated authority unless the applicant is given an opportunity of being heard and reasons for such refusal are communicated in writing by the licensing authority.

Explanation.— For the purposes of this rule "designated authority" means an officer not below the rank of the State Transport Authority or designated official of authorised agency notified by the Central Government.

**31C. Duration of an accreditation and renewal thereof.** — An accreditation granted in Form 11 A shall be in force for a period of five years and may be renewed on an application in Form 13 A made to the designated authority which granted the accreditation, not less than sixty days before the date of its expiry:

Provided that the validity of the said accreditation shall be subject to fulfilling the criteria as prescribed, which shall be certified by the designated authority or any other authority as, may be prescribed for the purpose by the State Government on an annual basis.

**31D. Issue of duplicate accreditation.** — (1) If at any time an accreditation granted under sub-rule (4) of rule 31B is lost or destroyed, the holder of the accreditation shall forthwith intimate the loss to the designated authority which granted the accreditation and shall apply in writing to the said authority, for a duplicate;

(2) On receipt of an application along with the appropriate fee as specified in rule 32, the designated authority shall issue a duplicate accreditation clearly marked "Duplicate";

(3) If after the issue of a duplicate accreditation, the original is found, the same shall be surrendered forthwith to the designated authority by which it was issued.

**31E. General conditions to be observed by the holder of an accreditation.** — The holder of an accreditation granted under rule 31B shall, —

- (i) maintain an electronic register in Form 14 and an alphabetical list of the names of the students admitted during the year;
- (ii) conduct the training course according to the syllabus specified in rule 31J;
- (iii) issue to every student who has completed the course a certificate in Form 5B;
- (iv) submit to the designated authority which granted the accreditation such information as may be called for by it from time to time for the purposes of this Chapter;
- (v) not shift the center from the premises mentioned in the accreditation without the prior approval in writing of the designated authority, which granted the accreditation;
- (vi) exhibit in a conspicuous manner on all the motor vehicles used for imparting instructions the name, full address of the center and the telephone number, in bold letters;
- (vii) maintain a record separately for each trainee showing the number of driving hours spent every day, in Form 15;
- (viii) display at a prominent place in its office the following: —
  - a. the accreditation in original issued to the center by the designated authority, and
  - b. the names, addresses and mobile numbers of instructors employed by the center;
- (ix) not act in a manner calculated to mislead any person making an application to receive instructions from the center as to his ability to procure an accreditation for such person other than in accordance with these rules or to connive with any person in acts of commission or omission with a view to circumventing the provisions of this Chapter.

**31F. Audit of Accredited Driver Training centers.** — (1) The designated authority shall monitor the operation of the center and compliance to these rules through regular audits also that The audits may be conducted by an officer authorised in this behalf by the designated authority.

(2) The center shall be subjected to recurring Audits where The first audit will be conducted within three months from the starting of operations of the center and thereafter once every year.

(3) The center needs to maintain the documentation of training provided for last five years from the date of completion of course. The cost of such audits will be borne by the center.

(4) Apart from scheduled Audits, the center might also be subjected to surprise Audits by the designated authority. Management of the center shall be responsible for enabling and coordinating inspection at any point of time during office hours.

(5) The center shall maintain the following documents ready for audit purpose:

- i. Electronic Attendance register;
- ii. Accreditation to run the center;
- iii. Land lease or ownership paper;

- iv. Document to prove eligibility qualification of trainees and instructions;
- v. Training Vehicles Ownership papers;
- vi. Training delivery documents.

**31G. Power of the designated authority to suspend or revoke accreditation.** — (1) If the designated authority which granted the accreditation is satisfied, after giving the holder of the accreditation an opportunity of being heard, that he has—

- a. failed to comply with the requirements specified in sub-rule (3) of rule 31B; or
- b. failed to maintain the vehicles, in which instructions are being imparted, in good condition;
- c. failed to adhere to the syllabus specified in rule 31J in imparting instruction; or
- d. violated any other provision of rule 31E, it may, for reasons to be recorded in writing, make an order, —
  - i. suspending the accreditation for a specified period; or
  - ii. revoking the accreditation.

(2) Where the accreditation is suspended or revoked under sub-rule (1), the accreditation certificate shall be surrendered to the designated authority by the holder thereof.

**31H. Appeal.**—Any person aggrieved, by any order of the designated authority made under sub-rule (5) of rule 31B, rule 31C or rule 31G may, within thirty days of the date of receipt of such order, appeal to Secretary (Transport) or Transport Commissioner of the State in which the center is situated if the application for accreditation is made to State Transport Authority and in case of application of accreditation made to authorised agency notified by the Central Government, to the Central Government, as the case may be.

**31I. Procedure for appeal.** — (1) An appeal under rule 31H shall be preferred in duplicate in the form of a memorandum, setting forth the grounds of objections to the order of the designated authority and shall be accompanied by a certified copy of the order appealed against and appropriate fee as specified in rule 32.

(2) The appellate authority, after giving an opportunity to the parties to be heard and after such further enquiry, if any, as it may deem necessary, pass appropriate orders within a period of forty-five days from the date of receipt of such an appeal.

**31J. Syllabus for imparting instructions in driving of motor vehicles by accredited Driving Training Centers.** — (1) The syllabus for imparting instructions in driving of motor vehicles shall be as follows: —

**A. Light Motor Vehicle Driving**

The duration of the course in all segments is 29 hours in the span of maximum 4 weeks from the date of commencement of the course. These are to be divided into 2 segments, Theory and Practical.

**Theory - 8 hours**

Theory Topics	Hours
Driving Theory;	1
Traffic Education;	2
Basic Vehicle Mechanism Theory Demo;	1
Public Relations & First Aid;	1
Road Etiquette & Mannerism Road Rage;	1
Causes of Accidents & Case Studies;	1
Driving Fuel Efficiency.	1

**Practical - 21 hours**

Topic	Hours
Basic Driving Practice (in Driving Range);	2

Skill Driving Practice (in Driving Range);	2
Driving Practice in Rural and Highway Roads;	2
Driving Practice in City Roads (in Dense and Lane Traffic);	4
Uphill & Downhill Driving;	2
Reversing, Parking;	2
Simulator Training (initiation, rain, fog, night);	4
Driving Fuel Efficiency;	1
Theory Test & Evaluation.	2

21 hrs

**1. DRIVING THEORY-I**

1	Know your vehicle control	Simple introduction to automobile engines and their working;
2	Foot controls	Foot brake, accelerator, clutch-dipper (not in present models);
	Hand Controls	Steering wheel, hand brake, horn, light, wipers, ignition switch, starter, dipper and indicators;
	Other Controls	Rear-view mirror (right and left side), instrument cluster, gauges, dials, windscreen—their purpose;
	Pre-driving checks	(i) Before sitting on driver's seat and; (ii) After sitting on driver's seat;
3	Beginning to drive	Precautions just before moving, while moving, biting point, moving, steering control, changing of gear, stopping, braking, accelerator (gradual, sudden), traffic sense, road sense, judgment, parking and positioning according to road users, reversing;
4	Driving on the road	Anticipation, judgment and road positioning according to other road users;
5	Driving at inter-sections	Mirror Signal and Maneuver (MSM) and Position Speed and Look (PSL). Zone of vision;
6	Maneuvers	Merging and diverging maneuvers—turning maneuvers to left, right, about, 3-point turn, 5-point turn and U-turn, overtaking stationary vehicle, moving vehicle in left side and right side;
7	Reversing	Locating reverse gear in sitting position, speed control, steering in reverse gear, weaving the 'S' bend and common errors;
8	Parking	Parallel, angular, perpendicular, parking facing uphill, parking facing downhill, common errors;
9	Priority for certain vehicles	Emergency vehicles, Fire engines, and Ambulance;
10	Fuel Efficiency	As per the guidelines of MoPN&G.

**2. TRAFFIC EDUCATION-I**

1	Driving regulations	Road use regulations made under section 118 of the Motor Vehicles Act, 1988;
2	Hand signals	
3	Traffic signs	
4	Hand signals of Traffic constables/Traffic warden	Schedule to the Motor Vehicles Act, 1988;
5	Introduction to automatic light signals	
6	Introduction to road markings	
7	Speed regulations on highways and city roads	
8	Parking at objectionable places	
9	Some important provisions of the Motor Vehicles Act, 1988—Sections 122, 123, 125, 126 and 128 of the Motor Vehicles Act, 1988.	

\* Driver's responsibility on the road. (omitted)

10	Test of competence to drive	Sub-rule (3) of rule 15 of the Central Motor Vehicles Rules, 1989.
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3. LIGHT VEHICLE DRIVING PRACTICE :-		
1	Identification of various parts of the vehicles	
2	Pre-driving checks;	i. Before sitting on driver's seat, and ii. After sitting on driver's seat;
3	Steering practice;	— Push and pull method;
4	Braking point;	
5	Moving and gear changing;	
6	Stopping;	— Normal stopping — Emergency Stopping;
7	Developing judgment and anticipation to drive on road;	
8	Reversing;	— In straight — in S bends;
9	Turning about and parking;	
10	Licensing.	

4. VEHICLE MECHANISM AND REPAIRS		
1	Layout of vehicle;	
2	Function of diesel and petrol engine;	
3	Fuel system;	— Fuel lines — Fuel injection pump — Automiser — Airlock — Oil block
4	Cooling system;	— Purpose — Radiator — Water pump — Fan leaf/fan belt — Radiator water boiling — Rectification
5	Lubrication system;	— Purpose — Engine lubrication — Chassis lubrication — Oil grade numbers unit-wise
6	Transmission system	(a) Clutch: — Function — Slip — Rising — Linkages (b) Gearbox: — Function — Purpose — Parts (c) Propeller shaft: — Function / purpose — Yoke joint — C J bearing slip — "U" joint — Lubrication

		(d) Differential: —Purpose —Function/Noise
7	Suspension system	—Purpose —Springs —Shackle, shackle pin bushes —Shock absorber and its bushes
8	Steering system	—Purpose —Steering geometry —Steering linkages —Steering box
9	Brake system	—Purpose —Hydraulic brake and its know-how —Air assisted hydraulic brake and its know-how —Air brake and its know-how
10	Electrical system	—Brake adjustment of the entire system —Battery and its condition —Dynamo/Alternator —Self motor—Starter motor regulators —Lights—Knowledge to read the charging rate in the Ampere meter
11	Tyres	—Study of tyres —Maintenance —Effect of defective tyres and wheel alignment
12	Instruments cluster, dashboard meters and their purposes and functions	

#### B. Medium/ Heavy Motor Vehicle Driving

The duration of the course in all segments is thirty eight hours in the span of six weeks. These are to be divided into two segments, Theory and Practical.

Theory – 16 hours

Theory Topics	Hours
Driving Theory	2
Traffic Education	2
Vehicle Mechanism Theory	2
Vehicle Maintenance & Repair	1
Public Relation	1
First Aid & Human Psychology	1
Road Rage & Stress Management	2
Cause & Type of Accidents, Driver's Responsibility in the event of Accident	2
AIDS awareness; Tobacco & Alcohol	1
Pollution and Environment	1
Driving Fuel Efficiency	1

16 hrs

Practical - 22 hours

Topic	Hours
Basic Driving Practice (in Driving Range)	2
Skill Driving Practice (in Driving Range)	4
Driving Practice in Rural and Highway Roads	3

Driving Practice in City Roads (in Dense and Lane Traffic)	3
Uphill & Downhill Driving	2
Reversing, Parking	2
Simulator Training (initiation, rain, fog, night etc.)	3
Driving Fuel Efficiency	1
Theory Test & Evaluation	2

22 hrs

1. DRIVING THEORY-II		
1	Qualities of a good driver	—Patience, responsibility, self-confidence, anticipation, concentration, courtesy, defensive driving, knowledge of road rules/regulations, knowledge of vehicle controls, maintenance and simple mechanism
2	Knowledge of vehicle controls	—Major controls —Minor controls
3	Response to controls	—Brake—Gradual /Sudden /Sudden fierce —Clutch —Steering
4	Pre-driving checks	(i) Before sitting on driver's seat, and (ii) after sitting on driver's seat.
5	Holding steering wheel	—Push and pull method practice —on the move —while gear changing —while turning —while sounding horn —while operating dash board switches —while signalling —on emergency
6	Gear changing	—Double de-clutching, importance and procedure single clutching —Gear up procedure, shifting to lower gears —Gear down procedure, shifting to higher gears
7	Beginning to drive	—I gear —II gear —III gear —IV gear —V gear —Reverse gear —Over drive/optional
8	M.S.M. and P.S.L. Routines	
9	Manoeuvres	—Passing —Merging —Diverging —Overtaking —Crossing —Turning —Cornering —Reversing —Parking
10	Stopping	—Normal stopping —Emergency stopping —Use of engine brake/ exhaust brake
11	Stopping distance	—Reaction distance —Braking distance
12	Following distance	—Meaning

		—Distance method —Car length method —2 seconds time rule method
13	Identification, prediction, decision and execution (IPDE) principle	
14	Defensive driving techniques	Judgment Anticipation Escape route
15	Night driving	Location of head light switch, Procedure, Obligation to light the lamps, restriction on lighting the lamps
16	Hill driving	Starting in hill using the parking brake method Slipping the clutch method, Driving uphill, Driving Downhill
17	Emergency manoeuvres	Prevention is better than cure in case of skidding, Horn, stuck, Fire, wheels coming out, Brake failure, Broken stub axle, Burst of front tyre, Steering, Wobbling, Snapping of steering linkages, Jamming of accelerator pedal, Snapping of clutch rod, Under special circumstances like chances of collision with a disabled vehicle, Brake failure during downhill, Sudden obstruction in front of the vehicle
18	Driving under special conditions In wet weather	In dawn, dusk and misty roads. In dense traffic
19	Towing (trailer driving)	Procedure On tow board, Speed of towing, Reversing and positioning the vehicle with trailers
20	Fuel saving methods	
21	Reports—discussions	

## 2. TRAFFIC EDUCATION-II

1	Know your road	Functional classification, Design speeds, Road geometries, Surface types and characteristics, Slopes and elevation
2	Slight distance	At bends, At intersections
3	Road junctions	Principles and types, I junctions, Y junctions, 4-Arm junctions, Staggered junctions, Controlled junctions, Uncontrolled junctions
4	Traffic islands	Types of round about Channelisers, median
5	Bye-pass, subway, over-bridge and flyovers	Purpose, Driving Procedure

## 3. PUBLIC RELATIONS FOR DRIVERS

Some basic aspects about ethical and courteous behaviour with other road users

## 4. HEAVY VEHICLE DRIVING PRACTICE

1	Introduction of various instruments	Dial gauges and controls.
2	Pre-driving checks	(i) Before sitting on driver's seat, and (ii) After sitting on driver's seat
3	Beginning to drive	Bitting point, moving, changing gear including double de-clutch steering, stopping, hand signals.
4	Rural road driving	Application of IPDE—principle
5	Development of judgment	Passing, overtaking, merging, diverging, M.S.M. and P.S.L. routine method of practice, defensive driving technique, proper following
6	Development of anticipation	Turning, meeting, entering and emerging in junctions, lane selection and lane discipline, intersection, observe horn

7	Developing skill to drive in crowded streets	
8	Night driving	
9	Cross country practice and hill driving	
10	Internal-trade test	
11	Reversing and parking practice	
12	Licensing.	
<b>5. FIRE HAZARDS</b>		
Fire-fighting and prevention methods on vehicle		

<b>6. VEHICLE MAINTENANCE-</b>		
1	Factors affecting the vehicle parts due to bad and negligent driving	
2	General day-to-day maintenance and periodical maintenance	
3	Battery maintenance	
4	Tyre maintenance and tube vulcanizing	
5	Engine tune up	
6	Checking wheel alignment	
7	Brake adjustment	
8	Accelerator, brake, clutch-pedal adjustment	
9	Fan belt adjustments	
10	Observation of dash-board meters	
11	Lubrication	
12	Removal of air lock and oil block	
<b>7. FIRST-AID -</b>		
1	Introduction to first-aid	
2	Outline of first-aid	
3	Structure and functions of the body	
4	Dressings and bandages	
5	The circulation of the blood	
6	Wounds and haemorrhage	
7	Haemorrhage from special regions	
8	Shock	
9	Respiration	
10	Injuries to bones	
11	Burning scales	
12	Unconsciousness (insensibility)	
13	Poisons	

**C. Refresher/ Orientation courses**

Refresher/ Orientation courses shall be of short duration of 2-3 days and may include the following topics:

- (i) Behavioural Practices & stress management;
- (ii) Defensive Driving Techniques;
- (iii) Traffic Rules and Regulations;
- (iv) Emergency handling techniques;
- (v) Maintenance & fuel conservation;
- (vi) Pollution and environment;
- (vii) Case studies on accidents to analyze the cause of accident, who was at fault and how it could have been averted.

A practical skill test and theoretical behavioural analysis test to be conducted for such drivers to understand and analyze their improvement areas and give special focus on those areas during the course of training. Simulators may be used to train & assess such drivers in particular.

(2) Apart from above mentioned courses, the center may also choose to provide courses and programs specializing in particular type of driving requirements like Vehicles carrying Dangerous or Hazardous goods, Fire Trucks, Ambulance, Chauffeur Driver, Delivery Van, Explosive and Sprinkler Trucks, Forklifts, Center Bus, Training Workshops. Whereas these operations require additional training requirement which can be addressed through these courses.

(3) The above courses should be in accordance with the National Skill Development Corporation (NSDC) and Standardization, Testing and Quality Certification (STQC) guidance and requirements.

(4) The attendance of the trainees should be strictly monitored and recorded through biometric system where the criterion for eligibility post training shall be eighty-five percent. Anyone not completing this criterion must be debarred from final evaluation and for shortage of attendance or failure in Driving Practice the training period may be extended as per requirement.

(5) The minimum criteria to pass the final evaluation of theory as well as practical is sixty percent and the trainees who passed the Driving Performance Test conducted by the Institute will be sent to Motor Vehicle Inspector for LMV/ HMV Driving License Endorsement.

(6) After passing in all Theory Papers and Motor Vehicle Inspector's Test, the Proficiency Test Certificate will be issued to the trainees and thereafter A copy of the passing certificate along with the necessary details of the trainees will also be sent to the concerned RTO for issuance of driving license.”.

6. In the said rules, in rule 32, in the Table, after serial number 13 and entries relating thereto, the following shall be inserted, namely. -

"Serial No.	Purpose	Amount (Rs)	Rule	Section
(1)	(2)	(3)	(4)	(5)
14.	Issue of accreditation to a driver training center for imparting instructions in driving.	Fifty Thousand	31(B)	12
15.	Issue of duplicate accreditation to a driver training center imparting instructions in driving.	Fifteen Thousand	31(D)	12
16.	In respect of an appeal against the orders of licensing authority referred to in rule 30.	Twenty Thousand	31(I)	12"

7. In the said rules, after Form 5A, the following Form shall be inserted, namely: -

**"Form 5 B****[See Rule 31E]****DRIVING CERTIFICATE ISSUED BY ACCREDITED DRIVING TRAINING CENTER**

This is to certify that Shri/Smt./Kumari.....son/wife/daughter of ..... residing at..... was enrolled in this driver training center on .....and his/her name is registered as serial number..... in our register in Form 14 and that he /she has undergone ..... course of training in driving of 1).....2).....3).....(Vehicle Class).

His Aadhaar Number is..... (applicable for availing exemption from driving test as per rule 15)

according to the syllabus prescribed for a period from..... to.....satisfactorily.

I am satisfied with his/her physical fitness and sense of responsibility.

Signature.....

Name and designation.....

Name and address of the driving training center with licence number and date of issue.”.

8. In the said rules, after Form 11, the following Form shall be inserted, namely: -

**“Form 11 A****[See Rules 31(B) and 31(C)]****ACCREDITATION FOR DRIVER TRAINING CENTER**

Accreditation No \_\_\_\_\_

Accreditation is hereby granted for the establishment of a driver training center for imparting instructions in driving of motor vehicles specified below .

1.....

2.....

3.....

4.....

5.....

By \_\_\_\_\_ (Name and address of the accreditation holder)

at \_\_\_\_\_ (premises of the school) the center being known as

the \_\_\_\_\_ subject to the provisions of the Motor Vehicles Act, 1988, and the Central Motor Vehicles Rules, 1989.

The accreditation is valid from \_\_\_\_\_ to \_\_\_\_\_

Dated \_\_\_\_\_

Designated authority

This accreditation is hereby renewed from \_\_\_\_\_ to \_\_\_\_\_

Name of the Designated authority

Seal and Signature of the Designated Authority. ”.

9. In the said rules, after Form 12, the following Form shall be inserted, namely:-

**"Form 12 A**

[See Rule 31B]

**APPLICATION FOR ACCREDITATION OF DRIVER TRAINING CENTER**

To

The Designated Authority,

\_\_\_\_\_

\_\_\_\_\_

The undersigned hereby applies for obtaining accreditation of Driver training centre for imparting training in driving of motor vehicle;

S No.	Subject	Particulars
1	Name of the Applicant	
2	Legal Status	
3	Date of registration / incorporation	
4	Mobile Number, Email ID	
5	Postal Address	
6	Name, Address and Aadhar Number of the Principal Officer	
7	In case of NGO, please furnish- 1. Date of registration on DARPAN Portal 2. Unique ID generated on DARPAN Portal	
8	Location of center	
9	Area of land on which project is proposed to be set-up	
10	Whether the land is free-hold/ lease-hold. Please attach the supporting document like purchase deed/ lease agreement	
11	Whether land is free from encumbrances?	
12	Please describe as to how the Centre will have competence to impart training to MHV's, LMV's and other drivers	
13	Whether the center has provisions for the following: i. Two Classrooms, ii. Office space, iii. HMTV and LMV Simulators, iv. Demonstration items for workshop, v. Vehicles of each class of vehicle vi. Driving tracks – automated/ non-automated, vii. Bio-metric attendance system, viii. Plan of operation, etc.	
14.	Registration number of each vehicle used for imparting training	1. 2. 3.
15.	Whether the vehicles used for imparting training are insured for trainee and trainer, if yes, (attach document)	

I have paid the fee of Rs. ....

Dated. ....

Name of the Applicant

Signature and Seal "

10. In the said rules, after Form 13, the following Form shall be inserted, namely: -

**"Form 13 A**

**[See Rules 31B and 31C]**

**APPLICATION TO RENEW ACCREDITATION OF DRIVER TRAINING CENTER**

To

The Designated Authority,

\_\_\_\_\_  
\_\_\_\_\_

The undersigned hereby applies for renewal of accreditation of driver training center for imparting instructions in driving of motor vehicles:

1. Full name of the applicant \_\_\_\_\_
2. Address \_\_\_\_\_
3. Place of business \_\_\_\_\_
4. Details of existing licence(s) \_\_\_\_\_
5. Date of issue \_\_\_\_\_
6. Period of validity \_\_\_\_\_
7. Details of State Authority audits carried out \_\_\_\_\_

8. Whether the application has been made before the expiry of existing licence, if not, the reasons for delay. \_\_\_\_\_

9. Whether the earlier accreditation was suspended/cancelled for any reason, details thereof such as date of suspension, reasons for such suspension/cancellation. Date of revocation of suspension/cancellation. \_\_\_\_\_

10. I have paid the fee of Rs \_\_\_\_\_

Signature of the applicant."

[F. No. RT-11036/137/2020-MVL]

AMIT VARADAN, Jt. Secy.

**Note.-** The principal rules were published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i) vide notification number G.S.R. 590(E), dated the 2nd June, 1989 and last amended vide notification number G.S.R. 343 (E) dated 25.05.2021.