

**15 -ാം കേരള നിയമസഭ**

**7 -ാം സമ്മേളനം**

**നക്ഷത്ര ചിഹ്നം ഇല്ലാത്ത പോദ്യം നം. 2020**

**09-12-2022 - ൽ മറുപടിയ്ക്ക്**

**കാലിക്കറ്റ് സർവകലാശാലയിലെ ഡീൻ ഓഫ് സ്റ്റുഡൻ്റ് വെൽഫെയർ തസ്തിക**

പോദ്യം		ഉത്തരം	
<b>ശ്രീ . ടി. വി. ഇബ്രാഹിം</b>		<b>ഡോ. ആർ ബിന്ദു</b> <b>(ഉന്നതവിദ്യാഭ്യാസ-സാമൂഹ്യനീതി വകുപ്പ് മന്ത്രി)</b>	
(എ)	കാലിക്കറ്റ് സർവകലാശാലയിൽ നിലവിലുള്ള ഡീൻ ഓഫ് സ്റ്റുഡൻ്റ് വെൽഫെയർ തസ്തികയിൽ നിയമനം ലഭിക്കുന്നതിനാവശ്യമായ അടിസ്ഥാന- അഭിലഷണീയ യോഗ്യതകൾ എന്തെല്ലാമെന്ന് അറിയിക്കുമോ; ഇതുമായി ബന്ധപ്പെട്ട സർവകലാശാലാ ചട്ടങ്ങളുടെ പകർപ്പുകൾ ലഭ്യമാക്കുമോ;	(എ)	അടിസ്ഥാന – അഭിലഷണീയ യോഗ്യതകൾ  1. First or Second Class Masters Degree 2. 10 years administrative or professional experience of which 5 years shall be teaching experience in a first grade college.  <u>Desirable :</u>  1. Qualification and experience in students Counselling and guidance. 2. Experience in Youth Welfare activities.  സർവകലാശാല ചട്ടത്തിൻ്റെ പകർപ്പ് അനുബന്ധം 1 ആയി ചേർത്തിരിക്കുന്നു.
(ബി)	കോളേജ് അധ്യാപക തസ്തികയിലെ താൽകാലിക/ ലീവ് വേക്കൻസി/ അഡ്-ഹോക് സർവീസുകൾ പ്രസ്തുത തസ്തികയ്ക്കുള്ള അധ്യാപന പരിചയത്തിനുള്ള യോഗ്യതയായി പരിഗണിക്കുമോ; ബന്ധപ്പെട്ട സർവകലാശാലാ ചട്ടങ്ങളുടെ പകർപ്പുകൾ ലഭ്യമാക്കുമോ;	(ബി)	കാലിക്കറ്റ് സർവകലാശാലയിലെ ഡീൻ, സ്റ്റുഡൻ്റ്സ് വെൽഫെയർ തസ്തികയിലേക്ക് തിരഞ്ഞെടുപ്പ് പ്രക്രിയയിൽ അധ്യാപന പരിചയം കണക്കാക്കുന്നത് സംബന്ധിച്ച് കാലിക്കറ്റ് സർവകലാശാല ചട്ടങ്ങളിൽ പ്രത്യേകം നിഷ്കർഷിച്ചിട്ടുള്ളതായി കാണുന്നില്ല. ആയതിനാൽ ഇത്തരം തസ്തികളിലേക്കുള്ള നിയമനങ്ങളിൽ അതാത് സെലക്ഷൻ കമ്മിറ്റിയാണ് യുക്തമായ തീരുമാനം കൈക്കൊള്ളുന്നത്.
(സി)	പ്രസ്തുത തസ്തികയിൽ നാളിതുവരെ നിയമിക്കപ്പെട്ട എല്ലാ ജീവനക്കാരുടെയും വിശദാംശം നിയമനം ലഭിക്കുന്നതിന് അവർ സമർപ്പിച്ച അപേക്ഷയിലും മറ്റ് അനുബന്ധ രേഖകളിലും അവകാശപ്പെട്ട യോഗ്യതകളും അധ്യാപന പരിചയത്തിന് തെളിവായി സമർപ്പിച്ച രേഖകളും	(സി)	കാലിക്കറ്റ് സർവകലാശാലയിൽ ഡീൻ ഓഫ് സ്റ്റുഡൻ്റ്സ് വെൽഫെയർ തസ്തികയിൽ നിയമിക്കപ്പെട്ട ജീവനക്കാർ:  പ്രൊ.വി.എം.അനിയൻ – 25.06.1987 മുതൽ 31.03.2002 വരെ (30 വർഷത്തിലധികം പഴക്കമുള്ള അപേക്ഷകളാണ് ആവശ്യപ്പെട്ടിരിക്കുന്നത്, ആയത്

	<p>ഏതെല്ലാമായിരുന്നുവെന്ന് പകർപ്പുകൾ സഹിതം വിശദമാക്കുമോ;</p>		<p>സർവകലാശാലയിൽ സൂക്ഷിച്ചിട്ടുള്ളതായി കാണുന്നില്ല.</p> <p>ശ്രീ.വി.രാജഗോപാലൻ - 18.06.2002 മുതൽ 31.07.2007 വരെ (പകർപ്പ് അനുബന്ധം 2 ആയി ചേർക്കുന്നു)</p> <p>ശ്രീ.വൽസരാജൻ പുത്തംവിട്ടിൽ - 27.03.2008 മുതൽ 31.10.2020 വരെ (പകർപ്പ് അനുബന്ധം 3 ആയി ചേർക്കുന്നു)</p>
(ഡി)	<p>പ്രസ്തുത തസ്തികയിൽ നിന്നും വിരമിച്ച ജീവനക്കാർ തങ്ങളുടെ മുൻകാല സേവനം, കാലിക്കറ്റ് സർവകലാശാലയിൽ പെൻഷൻ ആനുകൂല്യങ്ങൾക്ക് പരിഗണിക്കണമെന്നാവശ്യപ്പെട്ട് സമർപ്പിച്ച അപേക്ഷകളുടെ പകർപ്പുകൾ ലഭ്യമാക്കുമോ; ഇത് സംബന്ധിച്ച് സർവകലാശാല സർക്കാരിൽ നിന്നോ സംസ്ഥാന ഓഡിറ്റ് വകുപ്പിൽ നിന്നോ അഭിപ്രായം ആരാഞ്ഞിട്ടുണ്ടോ; വിശദമാക്കുമോ; അപ്രകാരം നല്ലീയ കത്തുകളുടെയും അതിനു ലഭിച്ച മറുപടികളുടെയും പകർപ്പുകൾ ലഭ്യമാക്കുമോ;</p>	(ഡി)	<p>പ്രസ്തുത തസ്തികയിൽ നിന്ന് വിരമിച്ച ശ്രീ.വൽസരാജൻ പുത്തംവിട്ടിൽ മുൻകാല സേവനം കാലിക്കറ്റ് സർവകലാശാലയിൽ പെൻഷൻ ആനുകൂല്യങ്ങൾക്ക് പരിഗണിക്കണമെന്ന് ആവശ്യപ്പെട്ടു അപേക്ഷ സമർപ്പിച്ചിട്ടുണ്ട്. അപേക്ഷയുടെയും അനുബന്ധ രേഖകളുടെയും പകർപ്പ് അനുബന്ധം 4 ആയി ചേർക്കുന്നു.</p>
(ഇ)	<p>പ്രസ്തുത തസ്തികയിൽ നിന്നും വിരമിച്ച ജീവനക്കാരന്റെ ലക്ടറർ തസ്തികയിലെ മുൻകാല അഡ്-ഹോക് സേവനം കാലിക്കറ്റ് സർവകലാശാലയിൽ പെൻഷൻ ആനുകൂല്യങ്ങൾക്ക് പരിഗണിക്കുന്നതിന് സർവകലാശാല സിൻഡിക്കേറ്റ്, സിൻഡിക്കേറ്റ് സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓൺ സ്റ്റാഫ് എന്നിവ തീരുമാനമെടുത്തിട്ടുണ്ടോയെന്ന് വിശദമാക്കുമോ; എങ്കിൽ പ്രസ്തുത തീരുമാനങ്ങൾ, സർവകലാശാല ഉത്തരവുകൾ എന്നിവയുടെയും ആയതിനാധാരമായ സർവകലാശാല ചട്ടങ്ങൾ, സർക്കാർ ഉത്തരവുകൾ, കോടതി ഉത്തരവുകൾ എന്നിവയുടെയും പകർപ്പുകൾ ഉൾപ്പെടെയുള്ള വിശദാംശം ലഭ്യമാക്കുമോ;</p>	(ഇ)	<p>പ്രസ്തുത വിഷയത്തിൽ തീരുമാനമെടുത്ത സർവകലാശാല സിൻഡിക്കേറ്റ്, സിൻഡിക്കേറ്റ് സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓൺ സ്റ്റാഫ് എന്നിവയുടെ മിനുട്ട്സിന്റെ പകർപ്പ്, സിൻഡിക്കേറ്റ് തീരുമാനം നടപ്പുവരുത്തിക്കൊണ്ടുള്ള സർവകലാശാല ഉത്തരവിന്റെ പകർപ്പ് എന്നിവ അനുബന്ധം 5 ആയി ചേർക്കുന്നു.</p>
(എഫ്)	<p>27.02.2020 തീയതിയിലെ യു.ജി.സിയുടെ എഫ് 17-7/2013(പി.എസ്./മിസ്സെ) പിടി. എഫ് 1 നമ്പർ കത്തിൽ അധ്യാപകരുടെ മുൻകാല താത്കാലിക/ലീവ് വേക്കൻസി/അഡ്-ഹോക് സർവീസുകൾ പെൻഷന് പരിഗണിക്കണമെന്ന് നിർദ്ദേശിച്ചിട്ടുണ്ടോയെന്ന് വിശദമാക്കുമോ; എങ്കിൽ പ്രസ്തുത കത്തിന്റെ പകർപ്പ് ലഭ്യമാക്കുമോ?</p>	(എഫ്)	<p>യു.ജി.സിയുടെ എഫ് 17-7/2013(പി.എസ്./മിസ്സെ) പിടി. എഫ് 1 നമ്പർ കത്തിന്റെ പകർപ്പ് അനുബന്ധം 6 ആയി ചേർത്തിരിക്കുന്നു.</p>



The Calicut University First Ordinances, 1978

1	2	3	4	5	6	7
4	Dean (Dept. of Students Welfare)	12000-18300 (UGC Scale)	<ol style="list-style-type: none"> <li>1. First or Second class Masters Degree.</li> <li>2. 10 years administrative or professional experience of which 5 years shall be teaching experience in a first grade college.</li> </ol> <p>Desirable:</p> <ol style="list-style-type: none"> <li>1. Qualification and experience in students Counselling and guidance.</li> <li>2. Experience in Youth Welfare activities.</li> </ol>	do	Syndicate	By recruitment on the basis of merit inviting applications by advertisement in the press.
5	Programme Co-ordinator (N.S.S.)	10000-15150	<p>Should possess educational and other qualifications required for appointment as Reader and should have special aptitude for social work.</p> <p>OR</p> <p>Should be Reader/Teacher in scale/status of a Reader in the University or affiliated colleges.</p> <p>OR</p> <p>Principals of the affiliated colleges having N.S.S. background are also eligible for appointment as Programme Co-Ordinator</p> <p>Should have been a Programme Officer of N.S.S. for at least 2 years. Should have undergone Training/Orientation on N.S.S. in a Training and Orientation Centre.</p> <p>Should not be more than 50 years of age at the time of selection as Programme Co-ordinator.</p>	Between 40 and 50 years	Syndicate	By recruitment on the basis of merit inviting applications by advertisement in the press
6	Publication Officer	10000-15150	<ol style="list-style-type: none"> <li>1. First or Second class Masters degree with not less than 55% marks</li> <li>2. A minimum of 5 years experience in publication and editing at University level or institution of similar repute.</li> </ol>	Between 35 and 45 years	Syndicate	By direct recruitment on the basis of interview.

*Handwritten signature*  
 മെമ്പർമാർക്ക് അറിയാൻ

UNIVERSITY OF CALICUT

A No 39844

APPLICATION FOR THE POST OF ... IN THE SCALE OF Rs. ...

Ref: Notification No. ... Date ...

1 Name of applicant (in block letters) ...

2 Permanent address ...

3 Address to which communications are to be sent (in block letters) ...

4 Religion and Caste— (a) Religion (b) Community (c) Whether S.C./S.T./Backward ...

5 Date of birth (in X'tian Era in figures and words) ...

6 Qualifications ...

7 Experience ...

8 Application fee paid:—(a) Amount (b) No. and date of Postal order/Chalan\*

- 9 List of enclosures\*\* : 1 Attached copy of ... 2 Attached copy of ... 3 Attached copy of ... 4 Attached copy of ... 5 Attached copy of ...

Declaration

I, ... do hereby declare that the above informations furnished by me are true to the best of my knowledge and belief.

Place: ... Date: ...

Signature of the Candidate

\*Only remittance from outside the state can be by means of F.D. ... \*\*The applicant should submit original and self attested copies of the certificates ... Page 47 of 55

782/80



FACULTY OF SCIENCE

The Senate of the University of Kerala hereby is pleased to announce that Rajagopalaram N. ... has been admitted to the Degree of Master of Science ... having been certified by duly appointed Examiners to be qualified to receive the same, and having been by them placed in the First Class in Branch (II) ... Physics at the Examinations held in the year 1982.

Given under the seal of the University



Verified with the original and returned *certificates*

Pa 18/10/02

*[Signature]*

University Buildings,  
Travancrum 7<sup>th</sup> April 1982.

Vice-Chancellor

*[Handwritten notes]*



1. Name of pupil RAJAGOPALAN V.  
(In block letters: Initial after name)

2. Sex Male 3. Nationality Indian

4. Religion Hindu 5. Caste .....  
(In the case of backward classes eligible for reservation)

6. Native place Tenbepalem

7. Date of birth (In Christian Era) 30-5-1957  
In figures: 30-5-1957  
In words: Thirty - Five - Nineteen Fifty Seven

8. Name of father Kulji Krishnan Nair S.M.U

9. Name of parent or guardian Kulji Krishnan Nair S.M.U  
(As entered in the Admission Register)

Relationship with the pupil Father

Occupation of guardian Teacher

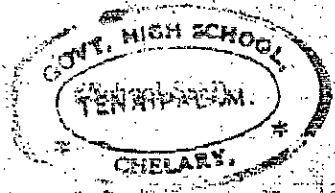
Home address of guardian Chelary House, Tenbepalem, P.O.

10. Personal marks of identification:  
1. A blood stain near the left side of the left eye  
2. A long wound scar on the front side of the head

11. Nature of course Academic/Diversified

12. School History

Name of schools attended	Period of study		Standards
	from	to	
Govt. High School Chelary	1969	1972	VIII to X

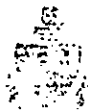


Principal, GOVT. HIGH SCHOOL, CHELARY,  
TENBEPALAM, V. D. KANE

Verified with the original and the copy case and signed  
15/1/16

Attest  
Principal  
Govt. High School  
Chelary, Tenbepalem

Phone : 765679



# Malabar Christian College

CALICUT



*[Signature]*  
Principal  
Malabar Christian College, Calicut.

Approved  
*[Signature]*  
Chairman



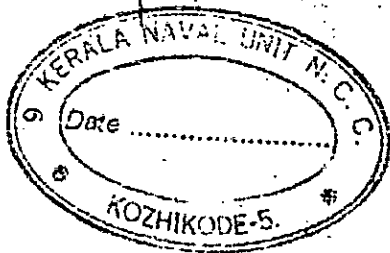
CERTIFICATE

This is to certify that Sri.V.Rajagopalan, Lecturer in physics of Malabar Christian College, Calicut was the Associate NCC Officer of Malabar Christian College NCC Naval wing under 9 Kerala Naval Unit NCC, Calicut from 22 Jun 1981 to 26 Feb 1992. He was holding the rank of Lieutenant at the time of relinquishing the commission.

204/1/A

9 Kerala Naval Unit NCC  
West Hill Barracks  
Calicut - 5

15 Dec 2000



*(Signature)*  
( Mr. Sreejayan )  
Major  
Offg Commanding Officer

Offg Commanding Officer  
9 Kerala Naval Unit NCC  
Calicut-673 002

Attest

*(Signature)*  
Asst. Quarter Master  
Rajagopalan  
Chemist, Manipal Ltd.

Phone : 765679



# Malabar Christian College

CALICUT

ESTABLISHED 1911

Malabar Christian College, Calicut, is a Christian institution of higher learning, established in 1911. It is a member of the Christian Council of India and the Council of Christian Colleges and Universities, India. The college offers a wide range of undergraduate and postgraduate courses in various disciplines.



Principal,

Malabar Christian College, Calicut.

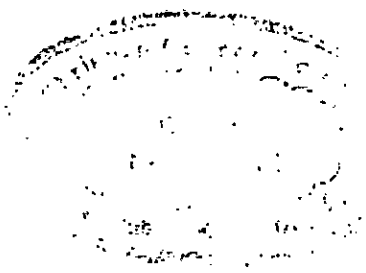
Attestd  
[Signature]  
[Date]

Christian College Co-operative Society Ltd.

No. D. 2451, CALICUT-673 001.

Date: .....

This is to certify that Sri. V. Rajagopalan, Lecturer Selection grade in Physics was the Secretary of Malabar Christian College Co-operative Society Ltd. from 30-3-92 to 31-3-98.



[Signature]

President.  
Malabar Christian College  
Co-operative Society Ltd.

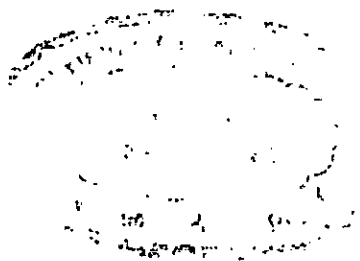
Attest  
[Signature]  
P. J. [Name]  
[Title]


# Malabar Christian College Co-operative Society Ltd.

No. D. 2451, CALICUT-673 001.

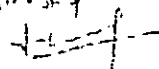
Date: \_\_\_\_\_

This is to certify that Sri. V. Rajagopalan,  
Lecturer Selection grade in Physics was the Secretary  
of Malabar Christian College Co-operative Society Ltd.  
from 30-3-92 to 31-3-98.



  
President.

Malabar Christian College  
Co-operative Society Ltd.

Attest  
  
Secretary

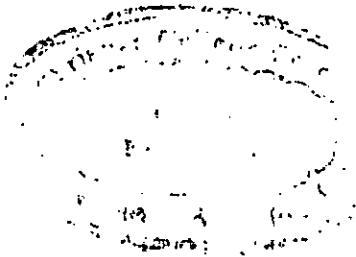
Phone: 51672

# Malabar Christian College Co-operative Society Ltd.

No. D. 2451, CALICUT-673 001.

Date: / /

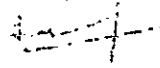
This is to certify that Sri. V. Rajagopalan,  
Lecturer Selection grade in Physics was the Secretary  
of Malabar Christian College Co-operative Society Ltd.  
from 30-3-92 to 31-3-98.




  
President.

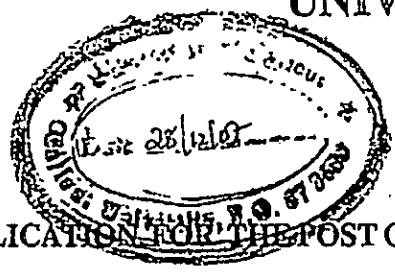
Malabar Christian College  
Co-operative Society Ltd. Calicut

Attached

  
Secretary

  
Dated 21/03/98

UNIVERSITY OF CALICUT



A No. 76553

APPLICATION FOR THE POST OF DEAN [DEPARTMENT OF STUDENTS WELFARE] IN THE SCALE OF Rs. 12000-18300/-

Ref:- Notification No: Ad.F.2/13551(1) 2007

Date: 19.12.2007

Form with 9 numbered sections: 1. Name of Applicant (VALSARAJAN PUTHAM VEETIL), 2. Permanent Address (PUTHAM VEETIL, AZHIKODE, KANNUR), 3. Address to which Communications are to be sent (C-1, CALICUT UNIVERSITY CAMPUS, CALICUT UNIVERSITY-PO. 673 635), 4. Religion and Caste (HINDU NAIR), 5. Date of Birth (18.10.1960), 6. Qualifications (M.A. FIRST CLASS, M.Phil. FIRST RANK), 7. Experience (10 Years Teaching exp. as Lecturer, 8 Years Administrative exp., 3 Years Adm. exp), 8. Application fee Paid (Rs 500/-), 9. List of enclosures (Chalan Receipt for Rs 500/-, Bio-Data, Appendix-A, Appendix-B, Total list of enclosures).

DECLARATION

I, Valsarajan Putham Veetil do hereby declare that the above informations furnished by me are true to the best of my knowledge and belief.

Place: C.U. Campus Date: 12.01.08

Signature of the Candidate

\* Only remittance from outside the state can be by means of Postal Order. \*\* The Application should be accompanied with attested copies of the certificates proving age, qualifications, experience and caste

**UNIVERSITY OF CALICUT**  
**CHALLAN RECEIPT**

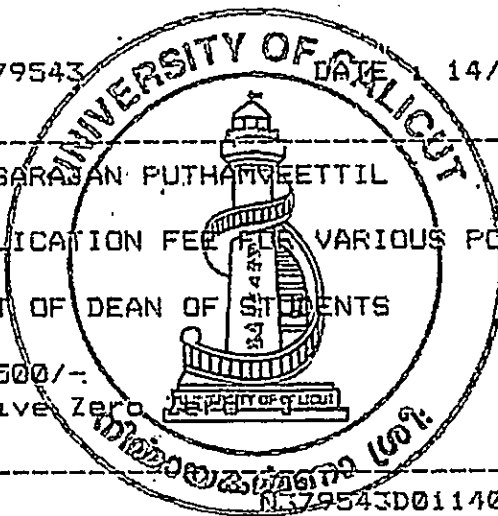
CHALLAN NO : 379543 DATE 14/01/2008

NAME : VALSARASAN PUTHAMVEETIL

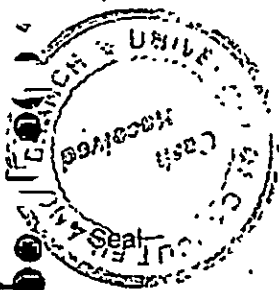
PURPOSE : APPLICATION FEE FOR VARIOUS POSTS.02-1004-01

REMARKS : POST OF DEAN OF STUDENTS

AMOUNT : Rs.500/-  
( Five Zero



MS79543D011408A500U4P1C



Signature

63

C-1, Calicut  
University. P.O.,  
Kerala, India. PIN  
Code-673 635.

Ph: +91 0494 2402689  
+919447724539(mob)

E-mail valsaraja@rediffmail.com  
valsaraja.bachu@gmail.com

## Valsarajan Putham Veettil

---

### Objective

Better Prospects/New Ventures  
Age and Date of birth 47; 18.10.1960.  
Nationality Indian  
Marital status Married.

### Experiences

1999-2008- till date : University of Calicut , Kerala, India.

### Administrative

#### Publication Officer

- Working as the Head of the Department of Publications. Leading all academic and administrative activities of this department. Controlling the entire purchase and sales of the raw materials and products.
- Procuring copyrights of the books to be published, executing agreements while maintaining all legal aspects concerned, settling all disputes related to copyrights if there be any and distributing royalty to the authors / editors.
- Preparing new books / journals for publication in consultation with the editorial board for publications.
- Entrusting works with authors/ editors/ artists for the respective publications.
- Increased the profit from Rs.7.2 Millions to 12.6 Millions with in 4 years.
- Started publication of five-research journal utilizing external funds.
- Started publishing research / academic publications, which are non-text books.
- Published 72 books apart from the usual textbook publications within 8 years of service.
- Started publishing Calicut University Sanskrit Series from the publication Division and published the 26 books in it.
- Started Calicut University History series, and Malayalam series.
- Directed a National Seminar on Copyright rules and new world order with the financial support of the Ministry of Human Resources Development, New Delhi. . A book on this topic is being edited



- 65
- Started publishing Social Service Record books and Educational Record Books for the degree students.
  - Published the Calicut University edition of book Training of Trainers Manual originally published by UNESCO, for training the teacher trainees of the University and distributed it freely among the teachers and students of our teacher education centres utilising the surplus we got from other publications.
  - Started publishing Syllabi and course material for the students in digital format, designing and producing those in-house.
  - Started a Bookshop in the University Campus with our publications, books from other eminent publishers, stationary articles, sports articles, greeting cards, posters etc. the first one of its kind among the South Indian Universities. At present this Bookshop supplies all books for the self-financing centres of the University.
  - Started designing and printing the entire books, journals, posters, cards etc. from our own press utilizing the men and machinery.
  - Set-up own stall at the 17<sup>th</sup> World Book Fair by National Book Trust, New Delhi during Jan.-Feb.2006 being one among the three Indian universities who attended the fair there with their own stall.

& Extended additional services as

- Convenor, Editorial Committee for Publications,  
University of Calicut/
- Convenor, Committee for the Publication of University Diary/
- Member, Editorial Board, Calicut University News /
- Member, committee for website designing and hosting /
- Member, Editorial committee for annual report /
- Expert member, selection committee for the recruitment of D.T.P  
operator cum book Designer /
- Expert member, selection committee for the recruitment of Copy  
Editor /
- Expert member, selection committee for the recruitment of  
Graphic Designer  
For the University of Calicut  
And as
- Expert member, selection committee for the recruitment of  
instructors for printing technology course  
for the Kannur and Calicut Universities/
- Contingent leader of University team to participate in the National  
Youth Festival conducted by A I U at Sivaji University,  
Kolhapur, Maharashtra Jan.2008.

Experiences Teaching 1988-1999 Mahatma Gandhi Govt. Arts College, Mahe. Pondicherry

**Lecturer**

- Taught Literature for the under graduate students.
- Served as a member of the admission committee.
- Conducted adult education programme, and served as the Adult Education Programme Officer of the region for three years.
- Served as the Joint Secretary to the P.T.A., of the college.
- Conducted many collegiate and inter collegiate festivals/competitions as the convener of the program committee.
- Served as an examiner for the university examinations.
- Served as Chairman, Programme Committee for the Inter-zone arts festival of Calicut University 1990 conducted at Govt. Brennen College , Tellicherry.

Experiences Teaching 1985-88 Mahatma college, Tellicherry, Kerala. India

**Lecturer**

- Taught graduate and postgraduate students.
- Conducted training classes and invited lectures for the students.
- Delivered U.G.C. lectures at Govt Brennen College, Tellicherry.

**Education**

- 2004 Indian Institute of Management, Kozhikode, Kerala, India  
Successfully completed the training program in e publishing.
- 2003-2004 Computer Center, University of Calicut, Kerala, India  
Successfully completed the web-designing course.
- 1983-1984 University of Calicut Kerala, India. M. Phil. {Malayalam - Vailoppillikkavitha- poetic images} First rank with 72.2% marks.
- 1981-1983 Govt. Brennen College, Tellicherry Kerala, India.  
M.A. {Malayalam}; First Class with 60.0% marks.
- 1976-1981 S.N. College, Kannur Kerala, India. B.Sc. {Physics main; Chemistry and Mathematics as Subsidiary} First Class with 66.2% marks.
- Successfully completed schooling with first class in 1976. {67.5%}

**Seminar conducted**

Directed a National seminar with the financial support of the H.R.D Ministry of the Govt. of India, New Delhi on Copyright rules and New World Order, at the University of Calicut on 20<sup>th</sup> and 21<sup>st</sup> May 2002.

## Seminars attended recently

1. Presented a paper on Diaspora and everyday life at the national seminar on "Issues of identity and culture in recent Asian diasporic Fictions" conducted by the P.G., Department of English, New College, Chennai, at Chennai. on 13<sup>th</sup> and 14<sup>th</sup> march 2007.
2. Attended the International Education Meet'06 conducted by the Govt. of Kerala at Cochin on 4<sup>th</sup> to 7<sup>th</sup> February 2006 representing the University of Calicut.
3. Attended the translation workshop conducted by the Department of Studies in English, Kannur University on 14<sup>th</sup> and 15<sup>th</sup> January 2005 and presented a paper / translation of a story by malayalam fictionist Narayan.

## Publications

Papers published:

- |                                   |                              |
|-----------------------------------|------------------------------|
| 1. Kavya bimbangal                | Malayalavimarsam, June, 1986 |
| 2. Sherlac enna Kani              | Deshabhimani, March, 1994    |
| 3. Kettatangiya Littil masikathee | Mathrubhoomi, Dec., 1994     |
| 4. Cocktail reading               | Sukrutham, 1995              |
| 5. Panineerum Pookkathayum        | Deshabhimani, Jan., 1996     |
| 6. Teeyanayumbol theliyunnathu    | Sukrutham, 1996              |
| 7. Aadyaravinte anusmaranam.      | Deshabhimani Feb., 1997      |
| 8. Ayal                           | Gulf voice, 1998             |

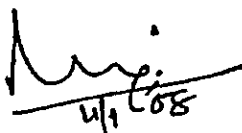
Book published

- |                            |                                |
|----------------------------|--------------------------------|
| 1. Panineerum Pookkathayum | Akam Smithy, Thalassery, 1997. |
|----------------------------|--------------------------------|

Article in collected works

1. A paper on Modern Short Stories in the book "M T Vayanayute Randamoozham" (page 83-94) Published by Nirmala College, Moovatiupuzha in Dec. 2006.

## Signature



4/1/08

## Appendix-A

### Educational Qualifications:

- 2004 Indian Institute of Management, Kozhikode, and Kerala, India.  
Successfully completed the training program in e publishing.
- 2003-2004 Computer Centre, University of Calicut, Kerala, India.  
Successfully completed the web-designing course
- 1983-1984 University of Calicut Kerala, India. M. Phil.(Malayalam - Vailoppillikkavitha-poetic images) First rank with 72.2% marks.
- 1981-1983 Govt. Brennen College, Tellicherry Kerala, India.  
M.A. {Malayalam} ; First Class with 60.0% marks.
- 1976-1981 S.N. College, Kannur Kerala, India.B.Sc. {Physics main; Chemistry and Mathematics as Subsidiary} First Class with 66.2% marks.  
Successfully completed schooling with first class in 1976. {67.5%}

Attested copies of the following Certificates to prove age and qualifications:

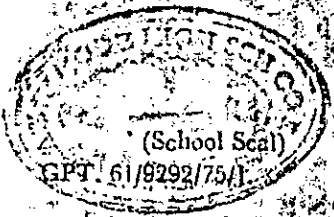
1. Front page of S.S.L.C.
2. B.Sc. Degree Certificate.
3. B.Sc. Mark list.
4. M. A. Degree Certificate.
5. M. A. Degree Mark list
6. M. Phil. Degree Certificate.
7. M. Phil. Degree Mark list.
8. M.Phil. Rank Certificate.
9. Certificate of Sanskrit Bhasha Kovid.
10. Web- Designing Certificate.
11. e - publishing Certificate.
12. Certificate of merit given by the University of Calicut.
13. Certificate of attendance at the workshop, Kannur University.
14. Certificate of attendance and presentation of paper at New College, Chennai.
15. Certificate of attendance at I E M. Cochin.
16. N.O.C from the employer.



1. Name of pupil **VALSARAJAN PUTHAMVEETIL**  
 (In English: Block letters; Initials after name)  
 വാൾസരാജൻ പൂതംവേട്ടിൽ  
 (In Regional Language)
2. Sex: **MALE** 3. Nationality: **INDIAN**
4. Religion: **HINDU** 5. Caste: **NAIR**
6. Native place: **AZHIKODE**
7. Date of birth (In Christian Era)  
 (In figures and in words) **18-10-1960**  
**Eighteenth October Nineteen hundred and sixty**
8. Name of father: **P.M. KORAN NAMBIAR**
9. Name of parent or guardian:  
 (As in the Admission Register) **P.M. Koran Nambiar**  
 Guardian's Relationship with the pupil: **Father**  
 Occupation of guardian:  
 Home address of guardian: **P.M. Koran Nambiar**  
**Lakshmi Nivas, P.O. Azhikode**
10. Personal marks of identification:  
 1. **A wart on the right side of the upper lip**  
 2. **A big scar on the nose**

11. Schools attended	Period of study		Standards
	From	To	
AZHIKODE HIGH SCHOOL BANNANORE-9	1973	74	VIII
	74	75	IX
	75	76	X

I certify that I have checked all the entries in this S.S. L.C. with reference to the relevant records of the school and found them correct.



*M. Karan Nambiar*  
 Name and Signature of Headmaster/Headmistress  
 with date **9/4/26**  
 Azhikode High School  
 Bannanore-9

*Attested  
 P. M. Koran Nambiar*

**K. P. RAMESH**  
 Director & in charge of  
 Physical Education  
 University of Calicut  
 P.O. Box 67-333, Kozhikode

*Reg. No. 117835 / 1976*

15

# University of Calicut

## FACULTY OF SCIENCE

Whereas it has been certified by duly appointed Examiners that

Valsarajan Pukham Veetil

is qualified to receive the Degree of Bachelor of Science, he/she having been placed  
in...Third...Class in Part I-English,  
in...First...Class in Part II-Second Language (Malayalam) and  
in...First...Class in Part III-Optional Subjects Physics Main and  
Mathematics and Chemistry Subsidiaries in  
April 1980 April 1980 April 1981 respectively.  
(Reg. No. and Year Part I...25982...April 1980.....  
Reg. No. and Year Part II...25982...April 1980.....  
Reg. No. and Year Part III...25982...April 1981.....✓)

The Senate of the University of Calicut hereby confers on him/her the Degree of  
**Bachelor of Science**

with all the rights, privileges and honours thereunto appertaining.  
Given under the seal of the University.



UNIVERSITY CAMPUS  
673 035

Date 16-12-82

*K. Srinivasan*  
18283

VICE-CHANCELLOR

*[Signature]*  
**Dr. K. P. NARAYAN**  
Asst Director & in charge of  
Director of Physical Education  
University of Calicut  
Theridipalam-673635, Kerala

17

Separate Pass Minimum:  
B. Sc. Degree Examination of 1981/82 at 37%

Subject	Final year Exam.			Supplemental appearances				
	Reg. No. 25982... Year March/Sept. 1981	Reg. No. .... Year March/Sept. 197	Reg. No. .... Year March/Sept. 197	Reg. No. .... Year March/Sept. 197	Reg. No. .... Year March/Sept. 197	Reg. No. .... Year March/Sept. 197		
	Maximum Marks	Marks awarded	Pass minimum	Marks awarded	Marks awarded	Marks awarded		
Part III Physics Main	Paper I	70	44	95/100				
	B/F Paper II	70	37					
		Paper III Mechanics Heat & Thermodynamics	70		31			
	<del>Paper IV Optics &amp; Electromagnetic Theory</del> Paper IV Optics & Electromagnetic Theory	70	12					
	Paper V Electricity, Magnetism and Electronics <del>Solid State Physics</del>	70	38					
	Paper VI Modern Physics	70	34					
	Total for Theory	420	196		126			
	Practical & Records	180	123		54			
Total:	600	319	210					
Part III Subsidiary I Mathematics	Paper I	200	157	70				
	B/F Paper II							
Part III Subsidiary II Chemistry	Paper I	200	186	70				
	B/F Paper II Practical & Records							
Grand Total		1000	662	350				

*Attended*  
*Practical*  
*Records*

To: Sri/Smt. *Vealagan Puthamuelil*

*Cherid...*  
 Controller of Exams.

Controller of Exams.      Controller of Exams.      Controller of Exams.

Marks Entered by: *SEP 1981*

Marks Compared by:

Asst. S.O. A.R.      Asst. S.O. A.R.      Asst. S.O. A.R.      Asst. S.O. A.R.

29

# University of Calicut

## FACULTY OF LANGUAGES AND LITERATURE

Whereas it has been certified by duly appointed Examiners that

..... Valsarajan Putham Veetil .....

is qualified to receive the Degree of Master of Arts (M. A.)

in Branch. III. Malayalam Language and Literature ✓

He/She having been placed in ..... First ..... Class at the Examinations held in

..... May ..... 1983 (Reg. No. 659.....) ✓

The Senate of the University of Calicut hereby confers on him/her the Degree of

### Master of Arts

with all the Rights, Privileges and Honours thereunto appertaining.

Given under the seal of the University.



UNIVERSITY CAMPUS  
673 835

Date 30-7-'85

  
VICE-CHANCELLOR

*Attest*  
*[Signature]*



# UNIVERSITY OF CALICUT



Calicut University P. O.  
673 635

Dated 22 DEC 1983

No 008

No. Ex. XXXI/1/83

## MEMORANDUM

Reference: Application dated..... 19

The following marks were awarded to him/her at the M. A. Final Degree Examination of May 1983

(Register Number 659)

SUBJECTS	Marks awarded	Minimum Marks required for a pass	Maximum marks
<b>BRANCH III</b>			
<b>MALAYALAM LANGUAGE AND LITERATURE</b>			
Paper V Grammar, Prosody and Poetics	69		125
Paper VI Linguistics	84		125
Paper VII Literary Theories	69		125
Paper VIII Optional Translation - Theory and Practice/ North-Indian Literature	67		125
Paper IX Subsidiary - Sanskrit	62		125
Viva-Voce	62		75
<b>Total</b>	<b>413</b>	<b>280</b>	<b>700</b>
Marks carried over from M. A. Previous Examination.	337	220	550
<b>Grand Total</b>	<b>750</b>	<b>500</b>	<b>1250</b>



To

Shri/Smt Valsarajan Puthamveetil

Marks entered by [Signature]

Marks checked by [Signature]

CUP 397/83/Ex. 500

[Signature]  
Section Officer

[Signature]  
Asst. Director & in charge of Examinations  
University of Calicut  
P.O. Calicut - 673 635 Kerala

# University of Calicut

## FACULTY OF LANGUAGES AND LITERATURE

Whereas it has been certified by duly appointed Examiners that

..... Valsarajam Putham Veetil .....  
is qualified to receive the Degree of Master of Philosophy in Malayalam ✓  
..... he/she having been in First Class at the Examination  
held in May ✓ 19 85 ✓ (Reg. No. 25 ✓).

The Senate of the University of Calicut hereby confers on him/her the Degree of

Master of Philosophy  
in Malayalam with all the Rights, Privileges and Honours thereunto appertaining.  
Given under the seal of the University.



UNIVERSITY CAMPUS  
673 635

DATE 27.3.1990

VICE-CHANCELLOR

*Attested*  
*[Signature]*  
**Dr. E. P. MANI**  
Asst. Director & in charge of  
Director of Physical Education  
University of Calicut  
Thiruvananthapuram 695 Kerala



UNIVERSITY OF CALICUT

University Buildings,  
Calicut University P.O.  
673635

18

No. Ex. IV. 3/86

Dated: 1 FEB 1986 198

MEMORANDUM

The following marks were awarded to him/her at the  
M.Phil. Malayalam Degree Examination of May 1985

(Reg.No. 25.....)

Names of subjects	Marks awarded	Minimum marks required for a pass	Maximum marks
Paper I			150
Indian Poetics	92		
Paper II			150
Western Literary Criticism	86		
Paper III			150
Research Methodology	88		
Dissertation	365		450
Viva Voce	91		100
Grand Total	722	500	1000

Attest  
K. M. [Signature]

Sri./Smt. Valargan Puthan Vettil

Marks entered by... [Signature]

Marks checked by... [Signature]

CONTROLLER OF EXAMINATIONS

[Signature]

[Signature]

S.O.

PJG/4-3.

UNIVERSITY OF CALICUT

Ex. No. 3/86



Calicut University P. O.  
673 635

Folio No 0243

Dated 7 APR 1986

RANK CERTIFICATE

Certified that Valsarajan Pulham Veetil

candidate with Reg. No. 25 for M.Phil

examination, May 1985 in Malayalam has passed

the above examination, in First class and has secured the

First Rank ✓

*[Signature]*  
Controller of Examinations

*[Faint text at the bottom of the page, possibly a date or reference number]*

५५

भारतीय विद्या भवन  
(बम्बई)  
संचालिता  
सर्वत्र संस्कृत परीक्षा

‘संस्कृत भाषा कोविद’

क्रमांक: २८९

श्री पी० वी० वत्सराजन नामा

श्री पी० एम० कोरन नाभियारमहाशयस्यात्मजः १३ वयस्कः

माघ मासे शके १९६६ वर्षे सम्पन्नायां ‘कोविद’ परीक्षायां

आजीकोडे केन्द्रात् प्रथमः श्रेण्याम् उत्तीर्णः अतः

पदवीपत्रमिदं प्रदीयते ।

१५/६/६६

कुलपतिः

रेश्मिन्दर शर्मा

परीक्षामन्त्री

अयम्बुद्धिम् ६६६

मानार्हं नियामकः



दिनांकः २० जून १९६५

UNIVERSITY OF CALICUT  
COMPUTER CENTRE



CERTIFICATE

This is to certify that Sri./Smt./Kny Valsarajam Putham Veetil  
has successfully completed Web Designing Course during the period from February 2002 to July 2002 in  
Macromedia Dreamweaver, Adobe Golive, Adobe Photoshop, mySql, php, VB Script and Java Script packages.

He/She has been awarded Grade A /B/C, at the examination conducted during July 2002.

Calicut University  
December 2002



*Attested*  
S. P. KARAN  
Asst. Director & in charge of  
Director of Physical

*[Signature]*  
Co-ordinator  
Computer Courses



# Indian Institute of Management Kozhikode

## Participation Certificate

Management Development Programme on  
e-Publishing: The New Digital Frontier

September 06-08, 2004

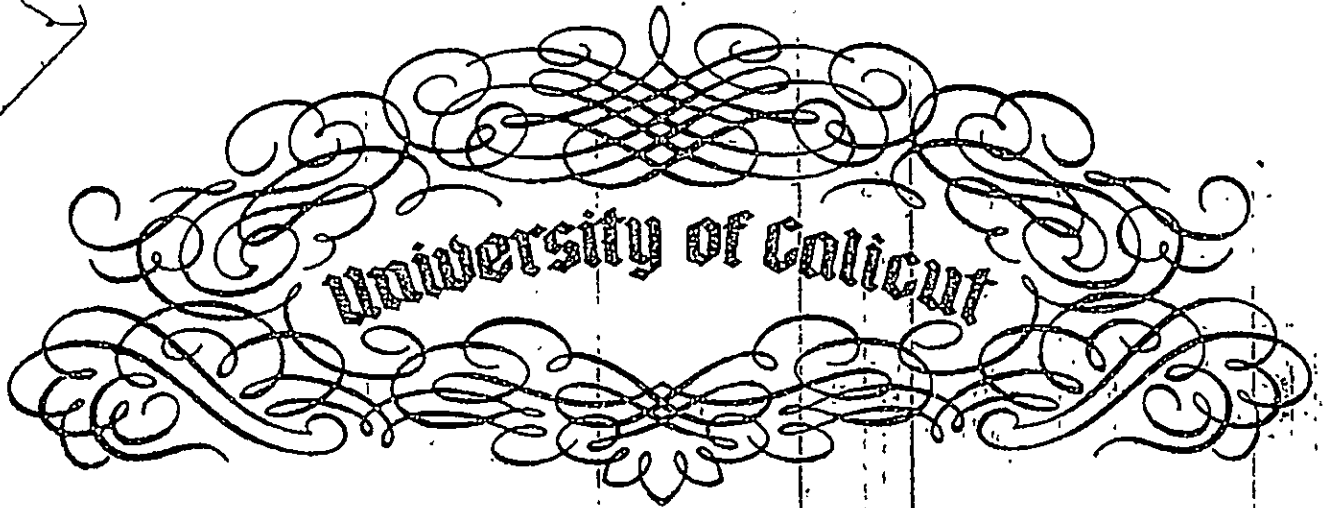
This is to certify that Mr. Valsarajan Rulham Jeettil  
participated in the Management Development Programme on  
e-Publishing: The New Digital Frontier conducted by Indian In-  
stitute of Management Kozhikode during September 06-08, 2004.

Mr. M.G Sreekumar & Dr. R.R Pillai  
Programme Coordinators

Dr. Tapan K Panda  
Chairperson (MDP)

Dr. Krishna Kumar  
Director

Attested  
  
Dr. R. K. SHANMUGAM  
Acad. Director & in charge of  
Director of Physical Education  
University of Calicut  
Thiruvananthapuram - 695 035 Kerala



ARTS FESTIVAL

CALICUT UNIVERSITY UNION

This is to certify that Sri/Kumari Valsarajan P.V. of S.N. College, Pannauro has been a member of the team that won the First/Second/Third place in Group Dance (Men) Competition conducted on 3, 4, 5 March 1981 in connection with the University Arts Festival.

PRESIDENT Calicut University Union

SECRETARY Calicut University Union

DEAN OF STUDENT WELFARE

VICE-CHANCELLOR

Dr. R. P. NARAYAN Asst. Director & in charge of Director of Physical Education University of Calicut





**Department of Studies in English**  
**Kannur University**  
 Palayad, Thalassery-670661

**TRANSLATION WORKSHOP**

*This is to certify that Prof/Dr/Mr/Ms..... P. V. Valsaraj, Publication Officer,.....*  
*Calicut University*

*Participated in the Translation Workshop on 14 & 15 January 2005 as a Resource*  
*Person/Translator and presented a translation of a story by the Malayalam Fictionist Narayan*  
*titled..... Shenvarikka*

*[Signature]*  
 Dr M Dasan  
 Prof. & Head

*[Signature]*  
**DR. K. P. RAMESH**  
 Asst. Director & in charge of  
 Director's Office

*[Signature]*  
 Dr K M Sherrif  
 Coordinator



POSTGRADUATE AND RESEARCH DEPARTMENT OF ENGLISH  
The New College, Chennai - 600 014.

This is to certify that Dr/Mr./Mrs./Miss. *Valsarajan P.V., University of Calicut* participated in the two-day UGC Sponsored National Seminar on Issues of Identity and Culture in Recent Asian Diasporic Fictions conducted on 13th & 14th March 2007.

He/She has presented a paper on *Diaspora and Everyday Life in the Age of Globalization: A study of some short stories of N.S. Madhavan.*

*A. Kadar Basha*  
A. Kadar Basha  
Principal

*Dr. R. P. Srinivas*  
Dr. R. P. Srinivas  
Asst. Director & in charge of  
Director of Physical Education  
University of Calicut  
Kerala

*P.K. Mohamed*  
P.K. Mohamed  
Convener

"Excellence In  
Higher Education for  
Social Justice and  
Economic Development"



A Government of Kerala  
Initiative



# International Education Meet '06

February 4 - 7, 2006, Kochi, Kerala, India.

## CERTIFICATE

Kerala  
World's Gurukulam



Cochin University  
of Science and Technology,  
Kochi.

This is to certify that Mr. Valsarajan P.V., Calicut  
has presented a paper in/attended the International Education Meet 2006 (IEM '06) organised by Government of Kerala, India from  
4<sup>th</sup> to 7<sup>th</sup> February, 2006 at Kochi, Kerala.

*Attested*  
*[Signature]*  
*[Signature]*  
*[Signature]*

*[Signature]*  
Sri P.J. Thomas  
Convener  
Principal Secretary (Higher Education)  
Government of Kerala

*[Signature]*  
Prof. (Dr.) P.K. Abdul Azis  
Chairman Executive Committee  
Vice Chancellor,  
Cochin University of Science and Technology

*[Signature]*  
Dr. Jagathy K.P.  
Organising Secretary  
Director, GIRM  
Cochin University of Science and Technology

Dr. P. P. M  
Asst. Director & In-charge  
Director of Physical Education  
Kerala

KERALA REACHING OUT, REPOSITIONING HIGHER EDUCATION SECTOR FOR GLOBAL EXCELLENCE



**UNIVERSITY OF CALICUT**  
(Administration 'F' Section)

Grams : UNICAL  
Fax : 0494-2400269  
☉ : 0494-2400252  
2401144-47 (EPABX)  
E-mail : reg@unical.ac.in

Calicut University, P.O.,  
Pin : 673 635  
KERALA (INDIA)

No: Ad.F2/3257/2000.

Dated, 08/01/2008

NO OBJECTION CERTIFICATE

This is to certify that this University has no objection in respect of Sri. Valsarajan, Putham Veettil, Publication Officer, University of Calicut in applying for the post of Dean, Department of Students Welfare of this University. The undersigned is duly authorised to sign this No Objection Certificate.

This Certificate is issued on condition that no commitment, financial or otherwise shall be involved on the part of this University.



*Valsarajan*  
REGISTRAR

To

Sri. Valsarajan Putham Veettil,  
Publication Officer,  
University of Calicut.

SIID \Nsg\Ad-F\Others\F2-3257-NOC.doc

105.

## Appendix-B

### Employment and other engagements after leaving college:

Experiences 1999-2008- till date: University of Calicut, Kerala, India.  
Administrative **Publication Officer**

8 years

- Working as the Head of the Department of Publications. Leading all academic and administrative activities of this department. Controlling the entire purchase and sales of the raw materials and products.
- Procuring copyrights of the books to be published, executing agreements while maintaining all legal aspects concerned, settling all disputes related to copyrights if there be any and distributing royalty to the authors / editors.
- Preparing new books / journals for publication in consultation with the editorial board for publications.
- Entrusting works with authors/ editors/ artists for the respective publications.
- Increased the profit from Rs.7.2 Millions to 12.6 Millions with in 4 years.
- Started publication of five-research journal utilizing external funds.
- Started publishing research / academic publications, which are non-text books.
- Published 72 books apart from the usual textbook publications within 8 years of service.
- Started publishing Calicut University Sanskrit Series from the publication Division and published the 26 books in it.
- Started Calicut University History series, and Malayalam series.
- Directed a National Seminar on Copyright rules and new world order with the financial support of the Ministry of Human Resources Development, New Delhi. . A book on this topic is being edited.
- Started publishing Social Service Record books and Educational Record Books for the degree students.
- Published the Calicut University edition of book Training of Trainers Manual originally published by UNESCO, for training the teacher trainees of the University and distributed it freely among the teachers and students of our teacher education centres utilising the surplus we got from other publications.
- Started publishing Syllabi and course material for the students in digital format, designing and producing those in-house.
- Started a Bookshop in the University Campus with our publications, books from other eminent publishers, stationary

articles, sports articles, greeting cards, posters etc. the first one of its kind among the South Indian Universities. At present this Bookshop supplies all books for the self-financing centres of the University.

● Started designing and printing the entire books, journals, posters, cards etc. from our own press utilizing the men and machinery.

● Set-up own stall at the 17<sup>th</sup> World Book Fair by National Book Trust, New Delhi during Jan.-Feb.2006 being one among the three Indian universities who attended the fair there with their own stall.

& Extended additional services as

Convenor, Editorial Committee for Publications,  
University of Calicut/

Convenor, Committee for the Publication of University Diary/

Member, Editorial Board, Calicut University News /

Member, committee for website designing and hosting /

Member, Editorial committee for annual report /

Expert member, selection committee for the recruitment of D.T.P  
operator cum book Designer /

Expert member, selection committee for the recruitment of Copy  
Editor /

Expert member, selection committee for the recruitment of  
Graphic Designer

For the University of Calicut

And as

Expert member, selection committee for the recruitment of  
instructors for printing technology course  
for the Kannur and Calicut Universities/

Contingent leader of University team to participate in the National  
Youth Festival conducted by A I U at Sivaji University,  
Kolhapur, Maharashtra Jan.2008

Experiences  
Teaching

10 years

Administrative  
3 years

1988-1999 Mahatma Gandhi Govt. Arts College, Mahe.  
Pondicherry

**Lecturer**

- Taught Literature for the under graduate students.
- Served as a member of the admission committee.
- Conducted adult education programme, and served as the Adult Education Programme Officer of the region for three years.
- Served as the Joint Secretary to the P.T.A., of the college
- Conducted many collegiate and inter collegiate festivals/

209

competitions as the convener of the program committee.

- Served as an examiner for the university examinations.
- Served as Chairman, Programme Committee for the Inter-zone arts festival of Calicut University 1990 conducted at Govt. Brennen College, Tellicherry.

**Experiences  
Teaching**

1985-88 Mahatma college, Tellicherry, Kerala. India

**Lecturer**

- Taught graduate and postgraduate students.
- Conducted training classes and invited lectures for the students.
- Delivered U.G.C. lectures at Govt. Brennen College, Tellicherry.

**List of Certificates enclosed:**

1. Experience certificate from the Registrar, University of Calicut.
2. Experience certificate from Mahatma Gandhi Govt. Arts College, Mahe.
3. Experience Certificate from Mahatma Gandhi Govt. Arts College, Mahe in proof of experience as Programme Officer, Adult Education.
4. Certificate from Dr. T.P Sukumaran.
5. Experience certificate from Kalakshetram, Kasaragod.
6. Invitation for attending as an external expert from Kannur University.



Grams UNICAL  
Fax 0494-2400269  
① : 0494-2400252  
2401144-47 (EPABX)  
E-mail reg@unical.ac.in

Calicut University P.O.,  
Pin : 673 635  
KERALA (INDIA)

**UNIVERSITY OF CALICUT**  
(Administration 'F' Section)

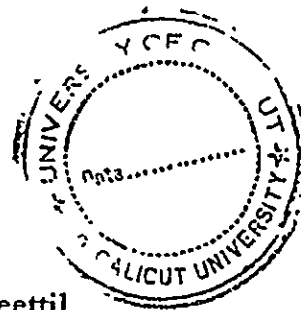
No Ad.F2/3257/2000

Dated, 08/01/2008

**CONDUCT CERTIFICATE**

Certified that Sri. Valsarajan Putham Veettil has been working as Publication Officer in this University since 6.1.1999. Also certified that his character and conduct has been good.

This certificate is issued to Sri. Valsarajan Puthamveettil on the basis of his request for applying for the post of Dean of Students Welfare of this University.



*Alaya a.u.*  
REGISTRAR

To

Sri. Valsarajan Puthan Veettil,  
Publication Officer,  
Publication Division.

*Attended*  
*Tom*  
Director of Physical Education  
University of Calicut  
Thiruvithalapuram-673635, Kerala

S4/D:\Deo-TS\Ad-F\Others\F2-3257.doc





सत्यमेव जयते

113  
GOVERNMENT OF PONDICHERRY  
MAHATMA GANDHI GOVT. ARTS COLLEGE

P. O., New Mahe-673311

Dated 4.1.1999.

C E R T I F I C A T E

This is to certify that Thiru. Valsarajan. P.V.,  
is working as Lecturer in Malayalam on adhoc basis in  
this institution with effect from 19.12.1988 and his  
scale of pay is Rs.8000-275-13500. ✓

This certificate is issued to him with reference  
to his application dated 4.1.1999 to enable him to produce  
the same to the University of Calicut.

*B. S. Srinivasan*  
PRINCIPAL  
MAHATMA GANDHI GOVT. ARTS COLLEGE  
MAHE.

To

Thiru. Valsarajan, P.V.,  
Lecturer in Malayalam,  
M.G.G.A. College,  
Mahe.





सत्यमेव जयते

15  
GOVERNMENT OF PONDICHERRY  
MAHATMA GANDHI GOVT. ARTS COLLEGE

P. O. New Mahe-673311.

Dated..17/11/99....

C E R T I F I C A T E

This is to certify that Thiru.Valsarajan.P.V. had worked as Lecturer in Malayalam on adhoc basis in this institution from 19.12.88 to 5.1.99 and was drawing salary @Rs2975/4 as on date in the scale of pay of Rs2200-75-2800-100-4000 (pre-revised scale).

It is also certified that he had worked as Adult Education Programme Officer in this institution from 8.3.95 to 31.3.98.

*[Signature]*  
PRINCIPAL

MAHATMA GANDHI GOVT. ARTS COLLEGE

MAHE

To  
Thiru.Valsarajan.P.V.  
Lecturer in Malayalam(Resigned)

*Attended  
True copy*

*[Signature]*

Dr. E. P. VANDAS  
Asst. Director & in charge of  
Director of Physical Education  
University of Calicut  
Thiruvananthapuram-673535 Kerala

*[Signature]*

A. RAMEED  
Section Officer  
University of Calicut  
Calicut University P. O. 673012

Prof., Dr. T. P. SUKUMARAN, M. A., Ph. D.,  
PANNEN PARA,  
P. O. CHALAD,  
CANNANORE - 670 014  
KERALA, S. INDIA.

To whom it may Concern

Certified that Sri Valsarajan Pukam Vettil was a full-time research scholar under my guidance at the Pannan College Research Centre (Malayalam - recognised by the University of Calicut) from 15-6-87 to 16-8-88. Since he got appointment in the Department of Malayalam, Mahatma Gandhi Govt. Arts. College, Mabe as lecturer, his research scholarship is converted part-time. From 17-8-88 he is a part-time research scholar. Sri Valsarajan is of a good character and conduct.

T. P. Sukumaran  
18-5-88

*Handwritten signature*

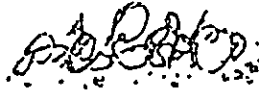
*Handwritten signature*

Dr. R. V. MARIAS  
Asst Director in charge of  
Dist. Office Section  
P. O. Chalad  
Cannanore

*Handwritten signature*  
Dr. T. P. Sukumaran  
Research Supervising  
Teacher,  
Govt. Pannan College  
- Deptt. Malayalam -  
Tellicherry - E.



119



KALAKSHETHRAM  
THE PUBLISHING PEOPLE

Enay Complex Kasaragod 671 121 Kerala Phone 521109 (P.P.)

**CERTIFICATE**

*This is to certify that Sri. Valsarajan Puthan Veetil, Azhikode, Kannur is an honorary Director of "Kalakshethram - The Publishing People" and he is in charge of the editorial work of our publications since 1992. We have published fifteen titles including Stories, Novels, Poems Anthologies, Autobiographies of eminent writers of which two books were awarded viz. Sadharana veshangal of Ambikasuthun Mongad (Anbanam award, Thanal award) and Mastapetta Neelanbari of Madhuvikkutty (M.V. Krishnavariyar puraskaram).*

*List of the books we published is appended herewith.*

*A K Mundol 22.11.96*

A K. Mundol  
Managing Director

*Attested  
True Copy*

*G.B. Valsan 22.11.96*

G.B. Valsan  
M.D. (Officiating)

*Dr. R. P. K. ANAND  
Asst. Director in Charge of  
Director of Extension  
Chennai*

Telegram UNIKAN  
Phone 0497-2782330 2782351  
Fax 0497 2782190  
E-Mail [can\\_juruv@sancharnet.in](mailto:can_juruv@sancharnet.in)

  
**KANNUR UNIVERSITY**

MANGATTUPARAMBA  
KANNUR UNIVERSITY CAMPUS. P.O.  
KANNUR-670 567  
KERALA, INDIA

Ref: No. Acad/A1/PT/3239/03(1)

Date..08-09-2004.

From

The Registrar

To

Sri.Valsarajan,  
Publications Officer,  
Calicut University.

Sir,

Sub: Printing Technology Course - appointment of  
Co-ordinator/instructor-Selection committee-  
invited.

Ref: Notification of even No. dated 08-07-2004.

It is a pleasure to inform you that, the Vice-Chancellor has appointed you as a member of the Selection Committee for the appointment of Co-ordinator/instructor in Printing Technology for the Community College of Printing Technology in this University.

The interview is scheduled to be held at 11.30 a.m on Friday, 17th September 2004 at the Vice-Chancellor's chamber.

Hence, I am to request you to kindly accept the assignment and conduct the interview as per the schedule.

Yours faithfully,

REGISTRAR

Copy to:

1. PS to VC (for the participation of the VC)
2. PA to Registrar.
3. PA to FO.
4. FC.

*Attested*  
*[Signature]*

*[Signature]*  
*[Handwritten text]*

Pranandima - A



**UNIVERSITY OF CALICUT  
AD.-F**

No. 158466/AD-F-ASST-2/2014/Admn

Calicut University.P.O

Dated: 02.12.2020

From

The Registrar

To

The Joint Director,  
Local Fund Audit,  
C U Campus.

Sir,

Sub:- Reckoning of prior service in respect of Sri. Valsarajan Putham Veetil, Dean of Students' Welfare (Retd.), University of Calicut - Remarks sought - Reg.

Ref:- (1) Request dated 17.09.2020 from Sri. Valsarajan Putham Veetil, Dean of Students' Welfare, University of Calicut.

(2) Lr. No.158466/AD-F-ASST-2/2014/Admn., dated 01.10.2020.

(3) Lr. No.KSA CLU A2/487/2020 dated 13.11.2020

As per the reference read (1) above Sri. Valsarajan Putham Veetil, former Dean of Students' Welfare, University of Calicut, had requested to reckon his prior service in Mahatma Gandhi Government Arts College, Mahe, as lecturer in Malayalam on Ad hoc basis. Vide the reference read (2) above, remarks of the Local Fund Audit was sought on the matter of reckoning the Ad hoc basis service of Sri. Valsarajan Putham Veetil.

Vide, the reference read (3) above, it was intimated from your office that as the records related to the prior service of Sri.Valsarajan Putham Veetil, is not available, your office is not in a position to offer any remarks on the matter.

Hence, while forwarding the Service Book of Sri: Valsarajan Putham Veetil, I am to request you to offer remarks on whether the service rendered by Sri. Valsarajan Putham Veetil as Ad. hoc lecturer in Malayalam at Mahatma Gandhi Government Arts College, Mahe, coming under Pondichery University, a Union Territory, can be reckoned as prior service.

Encl: Service Book of Sri.Valsarajan Puthan Veetil

Yours faithfully

*[Handwritten Signature]*

✓ Jyothi Kumar.C  
Deputy Registrar  
(For The Registrar)

19-02-2021 (9)

"ഭരണഭാഷ-മാതൃഭാഷ"

364  
18.02.21

കെ.എസ്.എ.-സി.എൽ.യു. എ 2/632/2020

കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പ്  
കാലിക്കറ്റ് സർവ്വകലാശാല ഓഡിറ്റ്  
കാലിക്കറ്റ് യൂണിവേഴ്സിറ്റി പി.ഒ.  
തേഞ്ഞിപ്പലം  
മലപ്പുറം - 673 635  
ഫോൺ നം.: 0494 2400264  
E-Mail: calicututy.ksad@kerala.gov.in  
തീയതി: 18/02/2021



ജോയിന്റ് ഡയറക്ടർ  
കാലിക്കറ്റ് സർവ്വകലാശാല ഓഡിറ്റ്

രജിസ്ട്രാർ  
കാലിക്കറ്റ് സർവ്വകലാശാല

സർ.

- വിഷയം : കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പ് - കാലിക്കറ്റ് സർവ്വകലാശാല ഓഡിറ്റ് - ജീവനക്കാര്യം - ശ്രീ വത്സരാജൻ പുത്തംവിട്ടിൽ, ഡിൻ ഓഫ് സ്റ്റുഡന്റ്സ് വെൽ ഫെയർ - മുൻകാല സർവ്വീസ് പരിഗണിക്കുന്നത് - സംബന്ധിച്ച്
- സൂചന : രജിസ്ട്രാറുടെ. 02/12/2020 ലെ 158466/AD-F-ASST-2/2014/Admn. നമ്പർ കത്ത്

F

.....

സൂചന കത്തിലേക്ക് ശ്രദ്ധക്ഷണിക്കുന്നു. താല്കാലിക അടിസ്ഥാനത്തിൽ ജോലി ചെ്തവരുടെ മുൻ കാല സർവ്വീസ് പെൻഷൻ യോഗ്യസേവനകാലമായി പരിഗണിക്കാമെന്ന് വ്യക്തമാക്കുന്ന യാതൊരു കേരള സർക്കാർ ഉത്തരവുകളൊന്നും ഇല്ലാത്തതിനാൽ ശ്രീ വത്സരാജൻ പുത്തംവിട്ടിൽ എന്നവരുടെ മുൻ കാല സേവനകാലം യോഗ്യ സേവനകാലമായി പരിഗണിക്കാൻ സാധിക്കുകയില്ല എന്ന് അറിയിക്കുന്നു.

AD  
Registrar  
19/2/21

വിശ്വസ്തയോടെ

*[Signature]*  
ജോയിന്റ് ഡയറക്ടർ

Encl : S.B.

1442  
17-09-2020  
18 SEP 2020  
UNIVERSITY OF CALICUT

22.09.2020(45)

From  
Valsarajan Putham Veettil, Putham Veettil, Azhikode, Kannur, Kerala- PIN  
670009.

To  
The Registrar,  
University of Calicut.

Dear Sir,

Sub: Transfer of service book for pensionary benefits- former lecturer in Malayalam, MGGA COLLEGE, MAHE- now working as Dean of Students Welfare, University of Calicut-reg

I am Valsarajan Putham Veettil, joined at Mahatma Gandhi Government Arts College, Chalakara, Mahe on 19.12.1988 as Lecturer in Malayalam and served there for more than 10 years and got relieved on 5.1.1999 to join as the first Publication officer of the University of Calicut and joined the service of the University of Calicut. After some time I got appointment as the Dean of Students Welfare and joined to this present post on 27.3.2008. Now I am to retire on 31<sup>st</sup> October 2020 on superannuation of my service.

As I have worked at the Mahatma Gandhi Government Arts and Science College from 19.12.1988 to 5.1.1999 ( please see the service certificate appended for reference ) and as that service is eligible for calculation of pensionary benefits after superannuation, I request your good office to forward my application to the concerned to transfer my service book to the Registrar, University of Calicut for adding the previous service to the present service in this university according to its admissibility.

Kindly do the needful in this regard.

With regards,

Yours sincerely,

Valsarajan Putham Veettil/9496554640  
valsaraja.bachu@gmail.com



Recommended & Forwarded  
REGISTRAR  
UNIVERSITY OF CALICUT

Handwritten signature and date at the bottom right.



Pranandima - A



**UNIVERSITY OF CALICUT  
AD.-F**

No. 158466/AD-F-ASST-2/2014/Admn

Calicut University.P.O

Dated: 02.12.2020

From

The Registrar

To

The Joint Director,  
Local Fund Audit,  
C U Campus.

Sir,

Sub:- Reckoning of prior service in respect of Sri. Valsarajan Putham Veetil, Dean of Students' Welfare (Retd.), University of Calicut - Remarks sought - Reg.

Ref:- (1) Request dated 17.09.2020 from Sri. Valsarajan Putham Veetil, Dean of Students' Welfare, University of Calicut.

(2) Lr. No.158466/AD-F-ASST-2/2014/Admn., dated 01.10.2020.

(3) Lr. No.KSA CLU A2/487/2020 dated 13.11.2020

As per the reference read (1) above Sri. Valsarajan Putham Veetil, former Dean of Students' Welfare, University of Calicut, had requested to reckon his prior service in Mahatma Gandhi Government Arts College, Mahe, as lecturer in Malayalam on Ad hoc basis. Vide the reference read (2) above, remarks of the Local Fund Audit was sought on the matter of reckoning the Ad hoc basis service of Sri. Valsarajan Putham Veetil.

Vide, the reference read (3) above, it was intimated from your office that as the records related to the prior service of Sri.Valsarajan Putham Veetil, is not available, your office is not in a position to offer any remarks on the matter.

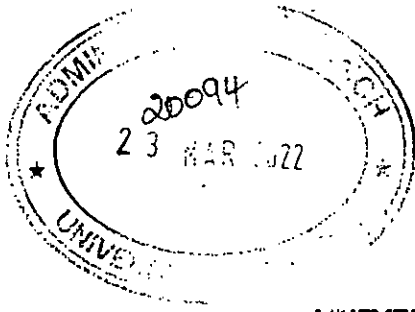
Hence, while forwarding the Service Book of Sri: Valsarajan Putham Veetil, I am to request you to offer remarks on whether the service rendered by Sri. Valsarajan Putham Veetil as Ad. hoc lecturer in Malayalam at Mahatma Gandhi Government Arts College, Mahe, coming under Pondichery University, a Union Territory, can be reckoned as prior service.

Encl: Service Book of Sri.Valsarajan Puthan Veetil

Yours faithfully

*[Handwritten Signature]*

✓ Jyothi Kumar.C  
Deputy Registrar  
(For The Registrar)



**UNIVERSITY OF CALICUT**  
(Planning & Development Branch)

**Extract of the urgent item of the minutes of the meeting of the Syndicate held on 16.03.2022**

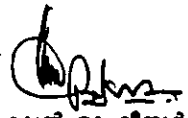
**Item No. 2022.306\***

ശ്രീ. വത്സരാജൻ പുത്തം വീട്ടിൽ ട്രസ്റ്റ് മഹാത്മാ ഗാന്ധി ഗവ. ആർട്ട്സ് കോളേജ്, മാഹി, പോണ്ടിച്ചേരിയിലെ മുൻകാല സേവനം പെൻഷൻ ആനുകൂല്യങ്ങൾക്ക് പരിഗണിക്കുന്നത് സംബന്ധിച്ച്.

(9718/AD-F-ASST-2/2013/CU)

മുൻകാല സേവനം പെൻഷൻ ആനുകൂല്യങ്ങൾക്ക് പരിഗണിക്കാൻ തീരുമാനിച്ചു.

/True Extract/

  
സെക്ഷൻ ഓഫീസർ  
പി.എൽ.ഡി 'എ'

\*Starred items shall be implemented within seven days.

F  
23/3/22

18513  
21 FEB 2022



**UNIVERSITY OF CALICUT**  
**(Planning & Development Branch)**

**Extract of the minutes of the meeting of the Standing Committee on Staff held on 24.01.2022**

Item No.	Subject
5	<p><b>No. 9718/AD-F-ASST-2/2013/CU</b> To consider the matter of reckoning the prior adhoc service of Sri. Valsarajan Putham Veetttil, Dean of Students Welfare (R:d.) for pensionary benefits.</p> <p>ശ്രീ. വത്സരാജൻ പുത്തൻ വീട്ടിൽ മാഹി, ഹോസ്താഗാന്ധി ഗവ. ആർട്സ് കോളേജിൽ 10 വർഷം തുടർച്ചയായി സേവനമനുഷ്ഠിക്കുകയും ആയത് സേവന പുസ്തകത്തിൽ രേഖപ്പെടുത്തുകയും ചെയ്തിട്ടുള്ളതിനാലും, 14.09.2010 ലെ സർവകലാശാല ഉത്തരവ് നമ്പർ Ad. E3/3103/2002 പ്രകാരം ശ്രീ. കെ. കെ. രാജൻ, ശ്രീ. ജബ്ദുമാർ. ആർ എന്നീ രണ്ട് റിട്ടയേർഡ് അസി. രജിസ്ട്രാർമാർക്ക് പുതുച്ചേരി കേന്ദ്രത്തെ പ്രദേശത്തെ സർവ്വീസ് കാലിക്കറ്റ് സർവകലാശാലയിൽ പെൻഷൻ ആനുകൂല്യങ്ങൾക്ക് പരിഗണിച്ചിട്ടുള്ളതിനാലും ശ്രീ. വത്സരാജൻ പുത്തൻ വീട്ടിൽ ന് മുൻകാല സർവ്വീസ് പെൻഷൻ ആനുകൂല്യങ്ങൾക്ക് പരിഗണിക്കുന്നതിന് ശുപാർശ ചെയ്യുന്നു.</p>

/True Extract/

*Handwritten signature*

Assistant Registrar II  
Planning & Development Branch  
University of Calicut

F



**UNIVERSITY OF CALICUT**

**Abstract**

Establishment - Reckoning of prior ad hoc service rendered by Sri.Valsarajan Putham Veettil, Dean of Students Welfare (Retd.) for pensionary benefits in the light of the Syndicate decision - Sanctioned - Orders issued.

**Ad.-F**

U.O.No. 12643/2022/Admn

Dated, Calicut University.P.O, 27.06.2022

- Read:-**
1. Submission, dated Nil, received from Sri. Valsarajan Putham Veettil, Dean of Students Welfare.
  2. Lr.No.121970/Edn.Sectt/E4/99 dated 18.05.2001 from the Under Secretary to Government (Education), Government of Pondichery
  3. Lr. No.KSACLUA2/632/2020 dated 18.02.2021 from Joint Director, KSAD
  4. Minutes of the meeting of the Syndicate, held on 20.03.2021, vide Item No.2021.332\*
  5. U.O.No.4400/2021/Admn dated 13.04.2021.
  6. Minutes of the meeting of the Standing Committee of the Syndicate on Staff held on 24.01.2022, vide Item No.5.
  7. Minutes of the meeting of the Syndicate, held on 16.03.2022, vide Item No.2022.306\*.
  8. U.O.No.7994/2022/Admn, dated 31.03.2022.

**ORDER**

Sri. Valsarajan Putham Veettil, Dean of Students Welfare, retired from University service on 31.10.2020 AN, vide paper read as (1) above, has requested to reckon his prior ad hoc service rendered at Mahatma Gandhi Government Arts College, Mahe, Pondicherry as Lecturer in Malayalam with effect from 19.12.1988, as detailed below:

Name	Designation	Department	From	To	Duration	Remarks
Sri.Valsarajan Putham Veettil	Lecturer in Malayalam on ad hoc basis	Mahatma Gandhi Govt.Arts College, Mahe	19.12.1988	05.01.1999	10 years and 18 days	On ad hoc basis

2. As per the paper read as (2) above, the Under Secretary to Government (Education), Government of Pondichery, had informed that Sri. Valasarajan Putham Veettil was working in that Administration as Lecturer in Malayalam only on ad hoc basis and his services were not regularized. He had also informed that as ad hoc services are not eligible for any pensionary benefits, the request of Sri. Valasarajan Putham Veettil for transferring his terminal service benefits, pension contribution and gratuity, etc could not be agreed to.

3. As per the paper read as (3) above, the Joint Director, Kerala State Audit Department, has intimated that the prior ad hoc service of Sri.Valsarajan Puthamveetil, rendered at Mahatma Gandhi College, Mahe, Pondicherry, cannot be reckoned, as there is no Government Orders reckoning ad hoc service.

4. But, on perusal of relevant pages of the Service Register of Sri.Valsarajan Putham Veetil on the record of his services at the Mahatma Gandhi Government Arts College, Mahe, Pondicherry forwarded by the Principal, Mahatma Gandhi Government Arts College, Mahe, Pondicherry, vide letter No. 1-1/A1/Estt/MGGAC/2019/412 dated 18.09.2020, the following details are noted,

(1) Sri.Valsarajan Putham Veetil was appointed as Lecturer in Malayalam w.e.f 19.12.1988 on Ad hoc basis.

(2) He Passed M.A (Malayalam) with First Class and M.Phil (Malayalam) with First Class and First Rank.

(3) He was sanctioned Basic Pay of Rs. 2200/- in the scale of pay 2200-75-2800-100-4000 on his appointment as Lecturer in Malayalam at Mahatma Gandhi College, Mahe, Pondicherry.

(4) It is seen recorded in the Service Register that he was sanctioned regular increments in the above scale every year.

(5) He was permitted to exercise option to come over to revised scale of pay recommended by the UGC and his pay is seen fixed at Rs. 8550/- in the revised scale of 8000-275-13500 as per the pay recommended by the UGC w.e.f 01.01.1996 and date of next increment was seen recorded as 01.12.1996 with pay Rs.8825/- in the UGC scale.

(6) Earned leave was granted throughout his services at the college and was seen availing it at regular intervals.

(7) He was permitted to avail Leave Travel Concession(LTC-All India) for the block year 1994-97.

(8) He was sanctioned Family planning Allowance of Rs. 275/- w.e.f 01.01.1996 in lieu of Personal Pay drawn in the Pre-Revised Scale, post implementation of UGC pay revision.

(9) As per the response to the Item No.16 under the head "Any other relevant information", in the statement of Fixation of Pay under Central civil Service(Revised Pay) Rules, 1997 dated 11/11/1998 issued by the Principal, Mahatma Gandhi College, Mahe, Pondicherry, it has been mentioned that "According to the date of increment of his Junior Thiru E C Sreesh, Lecturer". Hence, it is clear that Thiru E C Sreesh is Junior to Sri. Valsarajan Putham Veetil in terms of service rendered at the College.

(10) As per G.O Ms. No. 5 dated 06.02.2013 of the Department of Higher and Technical Education, Govt. of Puducherry on regularization of Adhoc Lecturers with retrospective effect, it is seen that, the ad hoc services of his junior Thiru E C Sreesh, Asst. Professor in Malayalam who joined the services of the Mahatma Gandhi College, Mahe, Pondicherry as Lecturer in Malayalam w.e.f 10.01.1989 along with 3 others who had joined the services of the college as Lecturers in various disciplines before and on the date of appointment of Sri. Valsarajan Putham Veetil have been regularised retrospectively from their date of appointment as Lecturers on ad hoc basis at the college.

(11) Letter from the Under Secretary to Government (Education), Government of Pondicherry informing that the services of Sri. Valsarajan Putham Veetil at the Mahatma Gandhi College, Mahe, Pondicherry as Lecturer in Malayalam on ad hoc basis were not regularised was dated back to 18.05.2001. G.O Ms. No. 5 dated 06.02.2013 of the Department of Higher and Technical Education, Govt. of Puducherry on regularization of Ad hoc Lecturers with retrospective effect was issued on 06.02.2013 only. Sri. Valsarajan Putham Veetil was not on the rolls of that college at the time as he has already joined the services of this University w.e.f. 06.01.1999.

(12) UGC as per its letter No. F.17-7/2013(PS/Misc) Pt F1 dated 27.02.2020 has already noted that there is delay in counting the past services of the Teachers and other academic staff in Universities and Colleges who have demonstrated satisfactory performance of their duties and have requested the Universities and Colleges to take appropriate action on the pending cases.

5. The matter of reckoning the prior ad hoc service of Sri. Valsarajan Putham Veetil, was placed before the Syndicate for consideration. The Syndicate, vide paper read as (4) above had entrusted the Standing Committee of the Syndicate on Staff to study the matter. The decision has been implemented vide U.O. read as (5) above.

6. The Standing Committee of the Syndicate on Staff, after considering the matter, vide paper read as (6) above, recommended as follows:

Since the 10 years of service rendered by Sri. Valsarajan Putham Veettil at Mahatma Gandhi Government Arts College, Mahe, Pondicherry, is continuous and entries have been made in his service book, and as the prior service under the Pondicherry Union Territory rendered by Sri.K.K. Rajan and Sri.Jab Kumar R., Assistant Registrars (retired), has been reckoned in the University for pensionary benefits vide U.O.No.Ad.E3/3103/2002 dated 14.09.2010, the service rendered by Sri. Valsarajan Putham Veettil at Mahatma Gandhi Government Arts College, Mahe, Pondicherry, may be reckoned for pensionary benefits.

7. The recommendation of the Standing Committee of the Syndicate on Staff was placed before the Syndicate, and the Syndicate vide paper read as (7) above, resolved to reckon the prior service rendered by Sri. Valsarajan Putham Veettil at Mahatma Gandhi Government Arts College, Mahe, Pondicherry, for pensionary benefits. The Syndicate decision has been implemented in the University vide U.O. read as (8) above.

8. Considering the matter, sanction has been accorded by the Vice Chancellor to reckon the prior ad hoc service rendered by Sri.Valsarajan Putham Veettil, Dean of Students' Welfare (Retd.), as Lecturer in Malayalam on ad hoc basis at Mahatma Gandhi Government Arts College, Mahe, Pondicherry, for a period of 10 years and 18 days from 19.12.1988 to 05.01.1999, as qualifying service for pensionary benefits.

9. The following orders are therefore issued:

The prior ad hoc service rendered by Sri.Valsarajan Putham Veettil, Dean of Students' Welfare (Retd.), as Lecturer in Malayalam on ad hoc basis at Mahatma Gandhi Government Arts College, Mahe, Pondicherry, for a period of 10 years and 18 days from 19.12.1988 to 05.01.1999, is reckoned as qualifying service for pensionary benefits.

The pensionary benefits in respect of Sri.Valsarajan Putham Veettil will be revised accordingly by the section concerned.

Biju T

Assistant Registrar

To

Sri.Valsarajan Putham Veettil

Copy to.

AD-H Section/PS to VC/ PA to PVC/PA to Registrar/PA to FO/Finance/Computer Cell/JD, KSAD/SF

Forwarded / By Order

Section Officer

*[Handwritten signature]*  
*[Handwritten signature]*  
*[Handwritten signature]*



प्रो. रजनीश जैन  
सचिव

Prof. Rajnish Jain  
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(मानव संसाधन विकास विभाग, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph : 011-23236262/23239337

Fax : 011-2323 8958

E-mail : secy.ugc@nic.in

No.F.17-7/2013(PS/Misc)Pt.FI

February, 2020

To,

The Vice-Chancellor,  
All the Universities.

**SUB: Promotion and counting of past services under Career Advancement Scheme as per UGC (Minimum Qualifications for Appointment of Teachers & Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018) Regulations, 2018.**

Dear Sir/Madam,

As you are aware, UGC (Minimum Qualifications for Appointment of Teachers & Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) Regulations, 2018 has provisions for recruitment & promotion of faculty members under Career Advancement Scheme (CAS) and the same are mandatory in nature. These UGC Regulations also provide for counting of past services.

Nevertheless, it has come to the notice of UGC that many eligible candidates face difficulties in getting promotion and in counting of past services. Delay in promotion to those who have demonstrated satisfactory performance in service is not a practice consistent with aforementioned regulations.

You are, therefore, requested to take appropriate action to decide all pending promotion cases at the earliest.

Yours sincerely,

(Rajnish Jain)

## Counting of past service for Promotion of Teachers under CAS

Having gone through all the provisions (cited overleaf), the essential conditions for counting of past services can be summarized as under:-

1. Previous service is a regular service as defined in the relevant Act, Statute of the Institution/Organization. The Institution/Organization should be recognized body by UGC for such purposes or in case of an outside institution (foreign Institution), Equivalence Certificate issued by UGC/or other statutory body set up for the purpose.
2. Selection process of the previous service was by the prescribed selection procedure as laid down by the said organization.
3. Essential qualification for the previous service was not lower than the qualification for the post of Lecturer/ Assistant Professor.
4. Pay scale of the previous service was equivalent grade/ pay scale of lecturer.
5. Applied through proper channel for services in UoA
6. No break in service.

Name of Faculty Member:		
Designation:		
Department/Center:		
The committee shall take decisions for counting of past services on the basis of above conditions, for which the aggrieved members are requested to furnish all such documents required in support of past services to be enclosed in prescribed format. Any decision taken by EC with regard to counting the break in service, if any, for treating past service as continuous, may also be enclosed.		
S N		Enclosure No
1	Essential qualification(s) of the post(s) held on the basis of which counting of past services is demanded. A certificate may be enclosed to the effect that the qualification(s) of the post(s) held on the basis of which counting of past services is demanded is/are for Lecturer/Reader/Professor and /or Assistant Professor/ Associate Professor/Professor (Higher) (as applicable) (Enclose copy of the Advertisement).	
2	Grade or pre-revised scale of pay (enclose copy of the appointment letter/service book/last pay certificate mentioning one of the following UGC pay scales/grade pay of your previous service) (i) 15600-39100 with AGP of 6000/7000/8000 (ii) 8000-275-13500 (iii) 10000-325-15200 (iv) 12000-420-18300 (v) 16400-450-20900-500-22400	
3	Proof that the candidate for direct recruitment has applied through proper channel only.	
4	Certificate from the previous employer to the effect that, "the post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of University/State Government/Central Government/Concerned Institutions, for such appointments."	
5	It must be noted that the previous appointments as guest lecturer for any duration, or an ad hoc or in a leave vacancy of less than one-year duration can't be counted as the past service. Ad hoc or temporary service of more than one-year duration can be counted provided that: (i) the period of service was of more than one year duration; (ii) the incumbent was appointed on the recommendation of duly constituted Selection Committee; (iii) the incumbent was selected for the permanent post in continuation to the ad hoc or temporary service without any break.	
6	For counting of past services as Research Associate (RA): Please enclose proof/certificate that: (i) appointment on the post of RA was made through a duly constituted Selection Committee; and (ii) the candidate has performed academic duties corresponding to a lecturer	
7	(i) Type of management: Central University/State University/Deemed University/constituent college of Central/State University/Affiliated College of State/Central University/Govt. College/Aided College/Self financing college affiliated to state University etc. (ii) Recognized under 2(f)(12)(b)3 of UGC Act 1956.	
8	Any other document.	

\* Please attach separate forms for each instance of change in service, if the services are continuous/without break. The evidences of actual salary drawn may please be enclosed to expedite the process.

Signature

Forwarded by HoD/Dean



**Relevant provisions under various rules are as under:-**

**(A) AS PER PARA 11-17C (14C & D) OF THE FIRST STATUTE 1976 EFFECTIVE TILL 15TH JULY 2005**

- (i) For placement of Lecturer or Senior Lecturer, or of Lecturer (Senior Grade) to Lecturer (Selection Grade) the pre-requisite service, without break as Lecturer or equivalent in a University, College, National Laboratory, or other Scientific Organization, e.g. CSIR, ICAR, DRDO, UGC, IISIR, ICRAR and as a UGC Research Scientist will be counted in case the number of years required in the higher grade of Lecturer/ Lecturer (Selection Grade) are less than those required, i.e. less than 5 years or 15 years with Ph.D. or 4 years with Ph.D. as Lecturer or Senior Lecturer as the case may be.
- (ii) Following post where will count under the preceding subpara (i):
  - The post was in an equivalent grade of scale of pay as the post of a Lecturer;
  - The qualifications for the post were not lower than the qualifications prescribed by the UGC for the post of Lecturer;
  - The candidates who apply for direct recruitment should apply through proper channels;
  - The concerned Lecturers possessed the minimum qualifications prescribed by the UGC for appointment as Lecturer;
  - The post was filled in accordance with the prescribed selection procedure as laid down by the University/State Government/Central Government/ Institution's regulations;
  - The appointment was of full or in a leave vacancy of less than one year duration. Ad-hoc service of more than one year or duration can be counted provided:
    - The ad-hoc service was of more than one year;
    - The incumbent was appointed on the recommendation of duly constituted Selection Committee;
    - The incumbent was selected to the permanent post in continuation to the ad-hoc service, without any break.

**(B) AS PER UGC NOTIFICATION 1998 COMMUNICATED VIDE NO. F-3-1/94 DATED 24. 12. 1998**

- 8.0.0 **Specialized Lectures:**

Specialized Lectures, without any break as a Lecturer or equivalent in a University, college or national laboratory, or other scientific organization, e.g. CSIR, ICAR, DRDO, UGC, IISIR, ICRAR or as a UGC Research Scientist, should be counted for placement of Lecturer in Senior Grade/ Selection Grade or equivalent to it.
- 8.1.0 The post was in an equivalent grade/ scale of pay as the post of a Lecturer;
- 8.2.0 The qualifications for the post were not lower than the qualifications prescribed by the UGC for the post of Lecturer;
- 8.3.0 The candidates who apply for direct recruitment should apply through proper channels;
- 8.4.0 The concerned Lecturers possessed the minimum qualifications prescribed by the UGC for appointment as Lecturer;
- 8.5.0 The post was filled in accordance with the prescribed selection procedure as laid down by the University/State Government/Central Government/ Institution's regulations;
- 8.6.0 The appointment was not ad-hoc or in a leave vacancy of less than one year duration. Ad-hoc service of more than one year or duration can be counted provided -
  - The ad-hoc service was of more than one year;
  - The incumbent was appointed on the recommendation of duly constituted Selection Committee;
  - The incumbent was selected to the permanent post in continuation to the ad-hoc service, without any break.

**(C) AS PER PARA 8 OF THE ORDINANCE XLV OF UNIVERSITY OF ALLAHABAD (EFFECTIVE FROM 9.2.2005)**

- (a) A Lecturer, who fulfills the conditions of eligibility for placement in the Senior Scale specified in serial numbers (i) and (ii) of sub-clause (a) of clause 4, may submit an application to the Vice-Chancellor, through the prescribed channel, for the Lectureship, in the service of the University, for such placement under the provisions of serial number (i) of the said sub-clause (a), of the period of his experience, immediately before his appointment as Lecturer, or a feature in this clause referred to as "the earlier tenure" :-
  - A post in or under a National Laboratory or other National Scientific Organization; or
  - An engagement, entered by the University Grants Commission or the National Funding Agency on a position such as Research Scientist, Research Associate or Post Officer, for which the prescribed qualifications and the scale of pay was not lower than, or were equivalent to, the qualifications prescribed for a post of Lecturer in the University, but such application shall not be granted, except in accordance with the conditions specified in sub-clause (b);
- Provided that the Selection Committee may, by regulation, specify the categories of the assignments, referred to in serial number (i), which the period of experience in any such category may be included.
- (b) The application to the post referred to in serial number (i) or the assignment referred to in serial number (ii), of sub-clause (a), was not of an ad-hoc or temporary nature and was made or granted in accordance with the procedure prescribed for the time.

Provided that where such appointment or assignment of a temporary or an ad-hoc nature was of a duration of less than one year and was followed, without any break, by regular appointment to the same post, or the regularization of the said appointment, such duration may be added to the period of experience on the earlier tenure:
- (i) the earlier tenure was not interrupted for a duration of not less than one year;
- (ii) the concern of Lecturer referred to in serial number (i) of sub-clause (a), the appointment of the concerned Lecturer in his present post was in performance of an application submitted through the proper channel;
- (iii) where the earlier tenure was a post referred to in serial number (i) of sub-clause (a), the appointment of the concerned Lecturer in his present post was in performance of an application submitted through the proper channel;
- (iv) no rule shall be enforceable in respect of any of the conditions specified in serial numbers (i), (ii) and (iii) of sub-clause (a);
- (v) in case such appointment is granted, the Lecturer concerned shall not be eligible for placement in the Senior Scale on any date earlier than the date of his confirmation as Lecturer; and
- (vi) such inclusion shall not effect -
  - the prior seniority of the concerned Lecturer in the grade of Lecturer; and
  - the conditions of the concerned Lecturer to receive benefits, exemption, etc. in accordance with the rules governing the same.

**(D) AS PER PARA 10 OF UGC REGULATIONS, 2010 (EFFECTIVE FROM 01.01.2009)**

- 10.0 Counting of past services for direct recruitment and promotion under CAS
- 10.1 Past regular service, whether national or international, as Assistant Professor, Associate Professor or Professor or equivalent in a University, College, National Laboratory or other Scientific/Professional Organization, such as IAS, CSIR, ICAR, DRDO, UGC, IISIR, ICRAR, ORT, etc., should be counted for direct recruitment and promotion under CAS of a Lecturer or Assistant Professor, Associate Professor, Professor or any other non-academic posts as prescribed in Part Appendix B-Table B. Provided that:
  - The essential qualifications of the post held were not lower than the qualifications prescribed by the UGC for Assistant Professor, Associate Professor and Professor as the case may be.
  - The post held was in an equivalent grade or of the prescribed scale of pay as the post of Assistant Professor (Lecturer) Associate Professor (Reader) or a Professor.
  - The candidates for direct recruitment had applied through proper channels only.
  - The concerned Assistant Professor, Associate Professor and Professor should possess the same minimum qualifications as prescribed by the UGC for appointment to the post of Assistant Professor, Associate Professor and Professor, as the case may be.
  - The post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of University/State Government/Central Government/Concerned Institutions, for which application was made.
  - The previous appointment was not an ad-hoc or in a leave vacancy of less than one year duration. Ad-hoc or temporary service of more than one year or duration can be counted provided that:
    - The period of service was of more than one year duration.
    - The incumbent was appointed on the recommendation of duly constituted Selection Committee; and
    - The incumbent was selected to the permanent post in continuation to the ad-hoc or temporary service, without any break.
  - \* The inclusion should be made with reference to the nature of management of the Institution where previous tenure was rendered to her/his local body/Government, was considered for counting past services under this clause.

**(E) BESIDES, UGC HAS ALSO ISSUED VARIOUS LETTERS FROM TIME TO TIME REGARDING COUNTING OF PAST SERVICES RENDERED BY TEACHERS FOR PURPOSE OF GRANT OF LECTURER (SENIOR SCALE) MENTIONED AS UNDER :-**

- Letter dated 30.05.1992
- Dr. Bhatia
- The tenure of Junior Research Fellow can be counted as qualifying services for Career Advancement of Lecturer for placement as Senior Lecturer of Selection Grade provided their past services is in scale of Rs. 2200-4000
- Dr. D. S. Ghosh
- All tenure of Post Officer cannot be counted as qualifying service for Career Advancement Scheme as Lecturer for placement in Senior Scale/ Selection Grade
- Letter dated 12.01.2010
- Dr. Ramesh Chandra
- Services of those Research Associates, who have been appointed through duly constituted selection committee but were not considered for the purpose of promotion as Lecturer (Senior scale).

**(F) The period of JRF/SRF cannot be counted for the purpose.**

The UGC (Letter No. F-37-8/2013) dated March 2013 clearly states that "the period of active service spent in earning Research Degree or for securing Ph.D. degree simultaneously without doing any kind of leave may be counted as teaching experience for the purpose of direct recruitment/promotion to the post of Assistant Professor and above."  
The overlap/intermittent nature of JRF/SRF with teaching assignments as Lecturer (Andhra) in the light of Above cited below cannot be counted in view of GUIDELINES JUNIOR RESEARCH FELLOWSHIP IN SCIENCES, HUMANITIES AND SOCIAL SCIENCES:  
JRFs are entitled for a maximum period of 30 days of leave in a year in addition to public holidays. They are not entitled to any other vacations. Women candidates are eligible for maternity leave of 180 days in full time of fellowship once during the tenure of their award. Beside this an "intermittent break" for a maximum period of 2 years may also be permissible to the women candidates. The Paid Time period should not be counted towards the tenure of the fellowship and thus affect the total period of fellowship should remain the same. In special cases Junior Research Fellows may be allowed leave without fellowship by the Commission upto one academic year during the tenure of the award for accepting teaching assignments on a temporary basis, provided the assignments in the same discipline. In other cases, leave without fellowship will be restricted to a period not exceeding three months during the tenure of the award for the recommendations of the supervisor and the institution. The period of leave without fellowship will be counted towards the total tenure of the award. JRF/SRFs are advised to apply for leave through universities/institutions/colleges where leave is concerned.  
i. Fellows are entitled for a maximum period of 30 days of leave in a year in addition to public holidays. They are not entitled to any other vacations  
ii. Candidates are eligible for maternity leave as per Govt. of India norms issued from time to time in full time of fellowship once during the tenure of their award.  
iii. Beside this an "intermittent break" for a maximum period of 2 years may also be permissible to the women candidates. The leave can be availed in some during the entire period of fellowship. However, the total duration of leave shall not exceed one year. This Paid Time period should not be counted towards the tenure of the fellowship and thus affect the total period of fellowship will remain the same.  
iv. Maternity Leave:  
Academic leave without fellowship shall be permissible only for one year throughout the tenure of any kind of academic leave without fellowship while in connection with her/his research work. The period of leave without fellowship will be counted towards the tenure. Expense on an foreign visit in connection with research work cannot be claimed from UGC.  
v. Research leave and medical assistance is provided. However, the leave may not be of the medical facilities available in the Institution/University/college City/Period.  
vi. The stipend for maintenance from the Paid to Ph.D. under Doctoral Fellowship schemes shall be 3 year. However the total tenure of fellowship will remain for five years.  
vii. Paid assignments/leave:  
The fellow shall not undertake any paid engagement during the tenure of the fellowship (except in case of leave without fellowship upto one academic year during the entire tenure).  
OTHER PROVISIONS:  
The fellow, with the consent of the guide/head of department, may carry the university/department in his academic work, including tutorials, evaluation of the test papers, laboratory demonstrations, supervision of fellows, library activities, the group seminars and symposia, provided such work is not likely to hinder the research progress of the fellow.  
The total amount of time to be spent on such activities should not exceed ten hours a week.

*[Handwritten signature and notes]*