

**15 -ാം കേരള നിയമസഭ**

**4 -ാം സമ്മേളനം**

**നക്ഷത്ര ചിഹ്നം ഇല്ലാത്ത ചോദ്യം നം. 1954**

**16-03-2022 - ൽ മറുപടിയ്ക്ക്**

**സർക്കാർ സർവീസിലെ ജോലി ക്രമീകരണം**

ചോദ്യം		ഉത്തരം	
ശ്രീ. കെ. ബാബു (തൃപ്പൂണിത്തുറ)		null (മുഖ്യമന്ത്രി)	
(എ)	<p>സംസ്ഥാന സർക്കാർ സർവീസിൽ ജോലി ക്രമീകരണം (വർക്കിംഗ് അറേഞ്ച്മെന്റ്) വ്യവസ്ഥ നിലവിലുണ്ടോ; എങ്കിൽ ആയത് സംബന്ധിച്ച സർക്കാർ ഉത്തരവ് ലഭ്യമാക്കാമോ;</p>	(എ)	<p>15.01.1992 ലെ 1015/ഡി2/92/ഉപേവ നം സർക്കുലർ പ്രകാരം വർക്കിംഗ് അറേഞ്ച്മെന്റ് നിർത്തലാക്കിയിട്ടുണ്ട്. ആയതിനു ശേഷം 08.08.2012 ലെ സ.ഉ(അ)നം.442/2012/ധന ഉത്തരവ് പ്രകാരം സംസ്ഥാന സർവീസിലെ ജോലി ക്രമീകരണം നിയന്ത്രിച്ചുകൊണ്ടുള്ള സർക്കാർ ഉത്തരവ് നിലവിലുണ്ട്. (പകർപ്പുകൾ ഉള്ളടക്കം ചെയ്യുന്നു).</p>
(ബി)	<p>ഇത്തരത്തിൽ ജോലി ക്രമീകരണം അനുവദിക്കാൻ വകുപ്പ് മേധാവികൾക്ക് അധികാരം നൽകിയിട്ടുണ്ടോ; വിശദമാക്കാമോ?</p>	(ബി)	<p>15.01.1992 ലെ 1015/ഡി2/92/ഉപേവ നം സർക്കുലർ പ്രകാരം വർക്കിംഗ് അറേഞ്ച്മെന്റ് നിർത്തലാക്കിയിട്ടുണ്ട്. ആയതിനു ശേഷം 08.08.2012 ലെ സ.ഉ(അ)നം.442/2012/ധന ഉത്തരവ് പ്രകാരം സംസ്ഥാന സർവീസിലെ ജോലി ക്രമീകരണം നിയന്ത്രിച്ചുകൊണ്ടുള്ള സർക്കാർ ഉത്തരവ് നിലവിലുണ്ട്. (പകർപ്പുകൾ ഉള്ളടക്കം ചെയ്യുന്നു)</p>

സെക്ഷൻ ഓഫീസർ

SECRET

GOVERNMENT OF KERALA

No. 1015/D2/92/P&ARD

Personnel & Administrative  
Reforms (D) Department,  
Thiruvananthapuram,  
Dated: 15.11.1992.

C I R C U L A R

Sub:- Public Service- Working arrangements of  
Government employees- Discontinuance of-  
Instructions- issued.

As per circular No. 10876/D2/87/P&ARD dated 29.4.88 instructions had been issued directing the Heads of Departments/Heads of Offices and District Collectors to ensure that the use of delegated powers of ordering working arrangements should be rare and should be for the barest minimum period and that every order of working arrangement should spell out the justification for such a step.

It has come to the notice of Government that the practice of ordering working arrangements has proliferated during the ~~last~~ last few years very often distorting the necessity and pattern of sanction for creation of posts. Therefore, Government direct that all working arrangements should be terminated forthwith. Where administrative needs exist, these are to be met by shifting posts under due sanction and not by working arrangements.

Heads of Departments/ Heads of Offices will be held responsible for compliance with the above instructions.

P. SHANMUGA SUNDARAM,  
COMMISSIONER & SECRETARY TO GOVT.

To

All Heads of Departments/Offices.  
All District Collectors,  
All Commissioners & Secretaries/Special Secretaries  
to Government,  
All Department of Secretariat including Law &  
Finance,  
The Private Secretary to Chief Minister.  
The Deputy Secretary to Chief Secretary.

Forwarded by Order,



GOVERNMENT OF KERALA

**Abstract**

Fiscal Management Measures to Control Expenditure to Achieve Fiscal Consolidation - Orders Issued.

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**FINANCE (SS) DEPARTMENT**

**G.O. (P) No.442/2012/Fin.**

**Dated, Thiruvananthapuram, 08.08.2012.**

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**ORDER**

After the fiscal consolidation efforts have been put in place through monitorable fiscal indicators, many States including some of the backward ones have managed to achieve zero revenue deficits in compliance of their Fiscal Responsibility Legislations. But Kerala, apart from making some improvement in the revenue collection front, has achieved little in terms of its fiscal responsibility Legislation targets. Reduction in revenue deficit is eluding the State, affecting the much-needed space for capital expenditure for infrastructure-creation for facilitating conducive environment for industrialization and job creation. The State of Kerala has been classified as a highly debt stressed state, by the 13th Finance Commission.

2. In order to achieve fiscal consolidation in the State by way of balancing the Revenue Account and reducing high debt levels in consonance with the road map set out by the 13<sup>th</sup> Finance Commission, it is expedient that some measures are urgently put in place, to bring down administrative expenditure not affecting social sector spending.

3. Another concern that has escalated in the recent days is the deficient monsoon and falling storage level in the reservoirs causing a grim power situation.

4. Against this backdrop, the need for fiscal management to bring about financial control has been considered by the Government and accordingly Government order that the following measures aimed at improved fiscal discipline will be implemented in the State with immediate effect:

**Administrative Measures**

(i) Non-plan expenditure during the current year shall be limited to budget allocations.

(ii) Expenditure on travel, electricity, telephone and fuel for 2012-13 shall be limited to the level of previous years' budget estimates.

(iii) While conducting auction of confiscated vehicles, it shall be ensured that they are allotted to Government Departments and Institutions, as per requirement. No new vehicle shall be purchased except under unavoidable circumstances and as far as possible vehicles shall be engaged on contract basis. Old vehicles found to have excess fuel consumption shall be condemned. This will be applicable to all Government Departments and Public Sector Undertakings.

### **Resource Conservation Measures**

(i) Special efforts shall be made by all Government Departments and Public Sector Undertakings to reduce electricity and water consumption.

(ii) Incandescent bulbs in Government offices shall be replaced with CFL/ Tube / LED lights.

(iii) Electric lights, appliances, etc. should be switched off every time officers leave their rooms. Electrical wiring may be done with master switch / sensor switch facility for each room to facilitate centralised control. Thermostat of room air conditioners shall not be set below 26° C to ensure efficiency in energy consumption.

(iv) Public Sector Undertaking and Autonomous Bodies shall not print diaries for the ensuing Calendar Year. If necessary, on submission of prior indent, Government will print and supply diaries and a suitable price shall be charged for them.

(v) No Working arrangement of staff shall be allowed except in Health and Family Welfare Department.

(vi) Bank deposits of Public Sector Undertakings should be deposited with Treasury Savings Bank only.

(vii) Higher energy consuming appliances, if any, may be replaced with energy - efficient appliances.

(viii) Water connections should be checked regularly to detect leakage, if any. All the faulty and leaking taps should be replaced urgently

(ix) Effective action shall be taken to prevent power theft and water theft by KSEB and KWA respectively.

(x) Fuel-efficient vehicles shall be selected for purchases in future. Mileage test of vehicles should be conducted at the appropriate time according to standing instructions.

(xi) Wastage of stationery shall be avoided. While taking copies of documents, letter etc., both sides of the paper shall be used as far as possible. Documents, which can be circulated through electronic means, shall not be printed. All Departments shall take care to discontinue the practice of printing unnecessary documents.

By Order of the Governor,

**V.P. JOY,**  
**PRINCIPAL SECRETARY(FINANCE)**

To

- The Principal Accountant General (Audit), Kerala, Thiruvananthapuram.
- The Accountant General (A & E), Kerala, Thiruvananthapuram.
- All Heads of Departments and Offices.
- All Departments (all Sections) of the Secretariat including Law Department
- The Director of Treasuries, Thiruvananthapuram
- The Secretary, Kerala Public Service Commission, Thiruvananthapuram (with C.L.).
- The Secretary, Kerala State Electricity Board, Thiruvananthapuram (with C.L.).
- The Managing Director, K S R T C, Thiruvananthapuram (with C.L.).
- The Registrar, High Court of Kerala, Ernakulam (with C.L)
- The Registrar, University of Kerala/Cochin/Calicut/Mahatma Gandhi/Kannur/Kerala Agricultural University/Sree Sankaracharya Sanskrit University (with C.L.)
- The Advocate General, Kerala, Ernakulam (with C.L)
- All Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Under Secretaries to Government.
- The Secretary to Governor.
- The Private Secretaries to Chief Minister and other Ministers, Government Chief Whip and Leader of Opposition
- The Private Secretary to Speaker/Deputy Speaker
- The Director of Public Relations, Thiruvananthapuram
- General Administration (SC) Department (vide Item No. 2044 of the proceedings dated 01.08.12 of the Council of Ministers)
- The Additional Secretary to Chief Secretary
- The Managing Directors/General Managers of all Government Companies/ Boards/ Corporations/ Autonomous Bodies
- Modal Officer, [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in)
- The Stock File/Office Copy.

Forwarded/By order,

  
Section Officer.