

പതിനാലാം കേരള നിയമസഭ
ഒൻപതാം സമ്മേളനം

നക്ഷത്ര ചിഹ്നമിടാത്ത
ചോദ്യം നമ്പർ : 2348

05.02.2018 ൽ മറുപടിക്ക്

പൊതുമേഖല സ്ഥാപന മേധാവികളുടെ വിദേശ യാത്രകൾ

	ചോദ്യം		മറുപടി
	ശ്രീ. പി.കെ. ബഷീർ		ശ്രീ. എ.സി. മൊയ്തീൻ (വ്യവസായവും സ്പോർട്സും യുവജനകാര്യവും വകുപ്പ് മന്ത്രി)
(എ)	വ്യവസായ വകുപ്പിന് കീഴിൽ പ്രവർത്തിച്ചു വരുന്ന പൊതു മേഖല സ്ഥാപനങ്ങളുടെ മേധാവികൾക്ക് ബിസിനസ് സംബന്ധമായതും വ്യക്തിപരവുമായ വിദേശ യാത്രകൾക്ക് സർക്കാരിന്റെ അനുമതി വാങ്ങേണ്ടതുണ്ടോ; വ്യക്തമാക്കാമോ;	(എ)	ഉണ്ട്. പൊതു മേഖല സ്ഥാപനങ്ങളുടെ മേധാവികൾ വിദേശ യാത്രകൾക്ക് സർക്കാരിൽ അനുമതി തേടുമ്പോൾ പരിശോധിച്ച് ഉചിതമായ തീരുമാനമെടുക്കുന്നുണ്ട്.
(ബി)	ഇത് സംബന്ധമായി എന്തെങ്കിലും സർക്കുലറുകളോ സർക്കാർ ഉത്തരവുകളോ നിലവിലുണ്ടോ; ഉണ്ടെങ്കിൽ അവയുടെ പകർപ്പ് ലഭ്യമാക്കാമോ;	(ബി)	ഉണ്ട്. അനുബന്ധം 1 ' ഒന്നായി ചേർക്കുന്നു.
(സി)	കെൽട്രോണിന്റെ നിലവിലെ എം.ഡി യും സംഘവും 17/12/17 മുതൽ നടത്തിയ ചൈനാ സന്ദർശനത്തിന് സർക്കാർ അനുമതി നൽകിയിരുന്നോ; എങ്കിൽ ആയതിന്റെ പകർപ്പ് ലഭ്യമാക്കാമോ;	(സി)	യാത്ര നടത്തിയതിനുശേഷം അനുമതി നൽകി ഉത്തരവായിട്ടുണ്ട് (പകർപ്പ് അനുബന്ധം II ആയി ചേർക്കുന്നു).
(ഡി)	ഇവരുടെ ചൈനാ സന്ദർശനത്തിന്റെ ഉദ്ദേശ്യം എന്തായിരുന്നുവെന്ന് വെളിപ്പെടുത്തുമോ?	(ഡി)	ഇന്റൽ (INTEL), യു എസ് ടി (US Technology) തുടങ്ങിയ കമ്പനികളുമായി സംസ്ഥാന സർക്കാർ, സെർവറുകൾ , ലാപ്

		<p>ടോപ്പ് കമ്പ്യൂട്ടറുകൾ, കമ്പ്യൂട്ടർ അനുബന്ധ ഉപകരണങ്ങൾ എന്നിവ കേരളത്തിൽ നിർമ്മിക്കുന്നതിനും അതിനുള്ള നിർമ്മാണ സൗകര്യങ്ങൾ സ്ഥാപിക്കുന്നതിനെപ്പറ്റിയുള്ള പഠനം നടത്തുന്നതിനുമായി കരാർ ഒപ്പിടുകയുണ്ടായി. ചൈനയിലുള്ള ഇന്റലിന്റെ ഒറിജിനൽ ഡിസൈൻ മാനുഫാക്ചറിംഗ് കമ്പനികളുടെ പ്രവർത്തനം , നിർമ്മാണ യൂണിറ്റ്. അസംബ്ലി സംവിധാനങ്ങൾ എന്നിവ നേരിട്ട് കണ്ട് മനസ്സിലാക്കുന്നതിനും, അവ സംബന്ധിച്ച പഠനം നടത്തുന്നതിനും, കെൽടോൺ യൂണിറ്റിൽ നിലവിലുള്ള സൗകര്യങ്ങളും സംവിധാനങ്ങളും മെച്ചപ്പെടുത്തുന്നതിനുമിട് കെൽടോൺ എം ഡിയും അസിസ്റ്റന്റ് മാനേജരും ചൈന സന്ദർശിച്ചത്.</p>
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സെക്ഷൻ ഓഫീസർ.



GOVERNMENT OF KERALA

Finance (SS) Department

CIRCULAR

No. 41396/SS.1/96/Fin. Dated, Thiruvananthapuram, 16th August, 1996.

Sub:—Tours—Foreign tours of Government Officers, Executives, Directors and employees of Public Sector Undertakings, Co-operatives and Autonomous bodies for purposes other than studies and training—Guidelines issued.

Ref:—1. G.O.(P) 468/84/Fin. dated 1-9-1984

2. G.O.(P) 469/84/Fin. dated 1-9-1984

At present foreign tours of Government Officers, Executives and Directors of Public Sector Undertakings, Autonomous bodies etc., are governed by the orders issued in the Government Orders cited. In the context of the substantial expenditure incurred by the concerned institutions on such tours, Government consider that proposals for foreign tours should be subjected to critical scrutiny based on certain clear parameters. Accordingly, the following guidelines are issued for scrutiny of proposals on foreign tours of Government Officers and others mentioned above.

(1) Proposals for foreign tours should invariably contain the following details:

- (i) Number of foreign tours undertaken by the officer/officers during the past one year.
- (ii) Copies of tour reports submitted by the officer/officers.
- (iii) Actual expenses incurred on each tour by Government or by any State public sector undertaking or any co-operative or autonomous body funded or assisted by State Government.
- (iv) Actual gain accrued to the State on account of each previous tour.
- (v) What is proposed to be achieved by the present tour (clear and detailed information should be made available)?
- (vi) Detailed itinerary and cost of the present tour (Itinerary once approved will not be modified on any account).
- (vii) Has the concerned Embassy/High Commission been contacted and what is their response?

GPT, 4/3275/96/MO.

(2) On receipt of a proposal with the above details, the Administrative Department in the Secretariat will critically examine the case and take the views of Finance Department. After getting the clearance of Finance Department, the Administrative Department will circulate the file to the Chief Minister through the Chief Secretary, concerned Minister and Finance Minister. Sanction can be issued by the Administrative Department if the Chief Minister clears the proposal. If the concerned Minister/Chief Minister feels that a case should be got cleared by the Council of Ministers, such cases will be placed before the Council for consideration with the approval of Chief Minister.

(3) After approval by State Government, necessary clearance should be obtained from Ministry of External Affairs from the political angle, Ministry of Finance (Department of Economic Affairs) for exchange clearance and Ministry of Home Affairs in respect of Foreign contribution (Regulation) Act.

(4) Government Officials and employees and Directors of Public Sector Undertakings, Co-operatives and Autonomous Bodies under the State Government will be entitled only to "Split rates" of foreign exchange as prescribed by the Ministry of External Affairs. The latest order in this regard from Ministry of External Affairs is given in the Appendix to this Circular.

(5) The officer shall submit within *one month* a tour report, giving full details of the tour, indicating the contacts established, the likely benefits to the State and the follow-up action proposed. The officer concerned shall, within *three months* of submission of tour report, submit a further report on follow-up action taken and benefits, if any, that have actually accrued. These reports shall be submitted to the concerned Head of Office with copy to the concerned Secretary to Government. In the case of Government Secretaries the reports shall be submitted to the Minister concerned through Chief Secretary.

(6) The above guidelines will be operative with immediate effect. No relaxations will be allowed in respect of them. The concerned Administrative Departments in the Secretariat will bring these guidelines to the notice of all public sector undertakings, co-operatives and autonomous bodies under their administrative control.

C. P. NAIR,
Chief Secretary.

(k) to approve the minutes of such meetings.

Tours and use of car

3. Part-time Chairmen are allowed T. A. only for the purpose of attending the above meetings. As regards other travel, it will be treated as official and T. A. will be given only if such travel is specifically approved by the Board in advance. No other tours can be undertaken by part-time Chairmen on official grounds.

4. Where the journey is to places outside the state, prior approval of Government should be obtained in addition to the approval of the Board of Directors.

5. Chief Executives of Government companies shall bring this Circular to the notice of their Chairmen and place it before the next meeting of the Board of Directors for its notice and strict compliance.

C. P. NAIR,
Chief Secretary.

PLANNING AND ECONOMIC AFFAIRS (PPE) DEPARTMENT

No. 10254/83/PPE/Plg., Bureau of Public Enterprises,
Thiruvananthapuram, dated 25th January 1984

CIRCULAR

Subj.—Foreign Tours by Chairmen/Chief Executives/Officers etc.
of Public Sector Undertakings—Issue of instructions.

- Ref.—1. Circular No. 81/80/Fin., dated 17th November 1980.
2. G. O. (Rt.) No. 229/82/Plg., dated 21st May 1982.
3. Circular No. 15509/82/PPE/Plg., dated 8th October 1982.
4. Circular No. 17947/82/PPE/Plg., dated 22nd November 1982.
5. Note No. 25-SC/83/GA(SC) dated 2nd March 1983.

In the Circulars and Government Orders cited above, instructions had been issued regarding the permission to be taken for foreign tours by the Chief Executives/Officers of the Public Sector Undertakings. Government have reviewed the whole question and have decided to lay down the following guidelines in supersession of the above orders for foreign tours by the Chairmen/Chief Executives/Officers of the Public Sector Undertakings.

The proposals for foreign tours which are referred to Government for sanction can be grouped into four categories.

- (a) Tours undertaken for the purpose of negotiating/consolidating collaboration agreements/contracts/inspection of machinery prior to shipment;
- (b) Tours undertaken for business promotion;
- (c) Tours for undergoing training;
- (d) Tours arranged for specified training provided under collaboration agreements already entered into, and have been approved by Government.

1. Prior permission of the Government should be obtained in respect of all foreign tours except those coming under category 'd'. All proposals for obtaining Government approval should have the sanction of the respective Boards of Directors of the Public Sector Undertakings and should contain the details relating to the itinerary, cost, purpose, etc. The Administrative Department should consult the Finance Department and should obtain the approval of the Chief Secretary, Minister-in-charge and the Chief Minister also and issue appropriate orders.

2. Except in the case of tours coming under category (a) a person who is about to retire or whose services are not likely to be available for long to the Undertaking, should not be sent abroad.

3. In respect of tours coming under category (b) in order to develop familiarity and expertise at the Government level with export market, a senior Officer of the Administrative Department may also be associated wherever possible.

4. In respect of tours coming under category (c) and (d) a person who is sent abroad for training should be in the same position at least for a period of 2 to 3 years after the completion of the training. The training extending beyond a period of 6 months suitable service should be obtained.

5. All Officers undertaking foreign tours shall give within one month of their return to India, a report to the General Manager/Managing Director/Board of Directors as the case may be indicating the business transacted, orders canvassed and other achievements during the course of his foreign tour.

6. The Board of Directors should evaluate the report and send a copy of the report along with their views to Government. The Administrative Department within 3 months of the receipt of the report from the Officer.

7. The Government Directors on the Boards of the Undertakings should ensure that the above instructions are followed scrupulously by the Public Sector Undertakings.

8. These instructions will also apply to Co-operative institutions in which Government have made substantial investment.

R. GOPALASWAMY,
Chief Secretary.

PLANNING AND ECONOMIC AFFAIRS (B P E) DEPARTMENT

G.O./Rt./No. 122/85/Plg., Thiruvananthapuram,
dated, 11th February 1985

Abstract.—State Public Sector Undertakings—Foreign Tours by Chief Executives and other Officers etc. of Public Sector Undertakings—Regulation of Tours—Orders issued.

Read.—Government Circular No. 10254/83/BPE/Plg., dated 25th January 1984.

ORDER

Tours to foreign countries are sometimes undertaken by officers of Public Sector Undertakings for various purposes. In order to ensure that these tours serve the intended purpose and in the context of the Present need for the utmost economy, Government order as follows:—

(1) Promotional tours to foreign countries by officers of Public Sector Undertakings, whether as a part of Government of India delegation or otherwise, will not be allowed.

(2) In the case of foreign tours under schemes of technical collaboration also, there is need for closer scrutiny by Government from the point of view of real necessity and the duration of the tour and its objective. In future, proposals for such tours will be submitted to the Chief Minister only after it is carefully examined from these angles and it is certified by the Secretary, Chief Secretary and the Minister concerned, that the tour is absolutely essential. The normal procedural requirement of consultation with Finance Department will of course continue.

(3) Detailed guidelines relating to foreign tours to attend seminars, conference etc. already exist. As a measure of economy Government order that, hereafter proposals for relaxation of, the existing guidelines will not be entertained and that no ratification will be given under any circumstances to a tour undertaken in violation of the guidelines.

(By order of the Governor)

V. RAMACHANDRAN,
Chief Secretary.

PLANNING AND ECONOMIC AFFAIRS (B P E) DEPARTMENT

No. 17971/BPE/85/Plg., Thiruvananthapuram,
dated 19th August 1985

CIRCULAR

Sub.—State Public Sector Undertakings—Foreign tours, by Chief Executives and other officers etc. of Public Sector Undertakings—Orders issued—Clarification—Regarding.

Ref.—1. Circular No. 10254/83/BPE/Plg., dated 25th January 1984.

2. G. O. (P) No. 469/84/Fin., dated 1st September 1984.

3. G. O. (Rt.) No. 122/85/Plg., dated 11th February 1985.

In the Circular and Government Order read above certain guidelines have been issued for regulating foreign tours by the Chairmen/Chief Executives/Directors/Officers of the State Public Sector Undertakings.

2. As per the Circular read above, prior permission of Government is not required in respect of tours performed for specified training provided under collaboration agreements already entered into and approved by Government. However, the orders issued in the G. O. read as 2nd paper above do not specifically provide for the exemption provided for in the circular. A doubt has now been raised whether prior permission of Government should be obtained in respect of tours arranged for specified training under collaboration agreements already entered into and approved by Government.

7. The Government Directors on the Boards of the Undertakings should ensure that the above instructions are followed scrupulously by the Public Sector Undertakings.

8. These instructions will also apply to Co-operative institutions in which Government have made substantial investment.

R. GOPALASWAMY,
Chief Secretary.

PLANNING AND ECONOMIC AFFAIRS (B P E) DEPARTMENT

G.O./Rt./No. 122/85/Plg., Thiruvananthapuram,
dated, 11th February 1985

Abstract.—State Public Sector Undertakings—Foreign Tours by Chief Executives and other Officers etc. of Public Sector Undertakings—Regulation of Tours—Orders issued.

Read.—Government Circular No. 10254/83/BPE/Plg., dated 25th January 1984.

ORDER

Tours to foreign countries are sometimes undertaken by officers of Public Sector Undertakings for various purposes. In order to ensure that these tours serve the intended purpose and in the context of the Present need for the utmost economy, Government order as follows:—

(1) Promotional tours to foreign countries by officers of Public Sector Undertakings, whether as a part of Government of India delegation or otherwise, will not be allowed.

(2) In the case of foreign tours under schemes of technical collaboration also, there is need for closer scrutiny by Government from the point of view of real necessity and the duration of the tour and its objective. In future, proposals for such tours will be submitted to the Chief Minister only after it is carefully examined from these angles and it is certified by the Secretary, Chief Secretary and the Minister concerned, that the tour is absolutely essential. The normal procedural requirement of consultation with Finance Department will of course continue.

(3) Detailed guidelines relating to foreign tours to attend seminars, conference etc. already exist. As a measure of economy Government order that, hereafter proposals for relaxation of, the existing guidelines will not be entertained and that no ratification will be given under any circumstances to a tour undertaken in violation of the guidelines.

(By order of the Governor)

V. S. AKASHANDRAN,
Chief Secretary.

PLANNING AND ECONOMIC AFFAIRS (B P E) DEPARTMENT

No. 17971/BPE/85/Plg., Thiruvananthapuram,
dated 10th August 1985

CIRCULAR

Sub.—State Public Sector Undertakings—Foreign Tours, by Chief Executives and other officers etc. of Public Sector Undertakings—Orders issued—Clarification—Regarding.

Ref.—1. Circular No. 10254/83/BPE/Plg., dated 25th January 1984.

2. G. O. (P) No. 469/84/Fin., dated 1st September 1984.

3. G. O. (Rt.) No. 122/85/Plg., dated 11th February 1985.

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(h) to approve the minutes of such meetings.

Tours and use of car

3. Part-time Chairmen allowed T. A. only for the purpose of attending the above meetings. As regards other travel, it will be treated as official and T. A. will be given only if such travel is specifically approved by the Board in advance. No other tours can be undertaken by part-time Chairmen on official grounds.

4. Where the journey is to places outside the state, prior approval of Government should be obtained in addition to the approval of the Board of Directors.

5. Chief Executives of Government companies shall bring this Circular to the notice of their Chairmen and place it before the next meeting of the Board of Directors for its notice and strict compliance.

C. P. NAIR,
Chief Secretary.

PLANNING AND ECONOMIC AFFAIRS (BPE) DEPARTMENT

No. 10254/83/BPE/Plg., Bureau of Public Enterprises,
Thiruvananthapuram, dated 25th January 1984

CIRCULAR

Sub.—Foreign Tours by Chairmen/Chief Executives/Officers etc. of Public Sector Undertakings—Issue of instructions.

- Ref.*—1. Circular No. 81/80/Fin., dated 17th November 1980.
2. G. O. (Rt.) No. 229/82/Plg., dated 21st May 1982.
3. Circular No. 15509/82/BPE/Plg., dated 8th October 1982.
4. Circular No. 17947/82/BPE/Plg., dated 22nd November 1982.
5. Note No. 25-SC/83/GA(SC) dated 2nd March 1983.

In the Circulars and Government Orders cited above, instructions had been issued regarding the permission to be taken for foreign tours by the Chief Executives/Officers of the Public Sector Undertakings. Government have reviewed the whole question and have decided to lay down the following guidelines in supersession of the above orders for foreign tours by the Chairmen/Chief Executives/Officers of the Public Sector Undertakings.

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1. Prior permission of the Government should be obtained in respect of all foreign tours except those coming under category 'd'. All proposals for obtaining Government approval should have the sanction of the respective Boards of Directors of the Public Sector Undertakings and should contain the details relating to the itinerary, cost, purpose etc. The Administrative Department should consult the Finance Department and should obtain the approval of the Chief Secretary, Minister-in-charge and the Chief Minister sign and issue appropriate orders.

2. Except in the case of tours coming under category (a) a person who is about to retire or whose services are not likely to be available for long to the Undertaking, should not be sent abroad.

3. In respect of tours coming under category (b) in order to develop familiarity and expertise at the Government level with export market, a senior Officer of the Administrative Department may also be associated wherever possible.

4. In respect of tours coming under category (c) and (d) a person who is sent abroad for training should be in the same position at least for a period of 2 to 3 years after the completion of the training, or training extending beyond a period of 6 months suitable service should be obtained.

5. All Officers undertaking foreign tours shall give within one month of their return to India, a report to the General Manager/Managing Director/Board of Directors as the case may be indicating the business transacted, orders canvassed and other achievements during the course of his foreign tour.

6. The Board of Directors should evaluate the report and send a copy of the report along with their views to Government, to the administrative department within 3 months of the receipt of the report from the Officer.

4. Government also wish to clarify that journeys abroad can also be made in carriers other than national carriers, subject to the condition that the airfare claimed shall not exceed the charges levied by the national carriers in the entitled class.

K. JOSE CYRIAC,
Principal Secretary (Finance).

To

The Principal Accountant General (Audit), Kerala, Thiruvananthapuram.
The Accountant General (Accounts and Entitlements), Kerala, Thiruvananthapuram.
The Managing Directors/General Managers of all Government Companies/Boards/Corporations.
All Heads of Departments and Offices.
All Departments (Sections of Secretariat).
The Secretary, Kerala Public Service Commission, Thiruvananthapuram (with C. L.).
The Registrar, University of Kerala/Cochin/Calicut/Mahatma Gandhi/Kannur (with C. L.).
The Secretary to Governor.
All Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Under Secretaries to Government.
The Private Secretaries to Chief Minister and other Ministers and Leader of Opposition.
The Registrar, High Court of Kerala, Emakulam (with C. L.).
The Private Secretary to the Government Chief Whip.
The Additional Secretary to Chief Secretary.
The General Manager, Kerala State Road Transport Corporation, Thiruvananthapuram (with C. L.).
The Secretary, Kerala State Electricity Board, Thiruvananthapuram (with C. L.).
The Director of Public Relations, Thiruvananthapuram.
The Director of Treasuries, Thiruvananthapuram.
The Private Secretary to Speaker.
The Private Secretary to Deputy Speaker.
The Stock File/Office Copy.



GOVERNMENT OF KERALA

Finance (SS) Department

CIRCULAR

No. 9/2007/Fin.

Dated, Thiruvananthapuram, 27th February, 2007.

Sub:— Foreign Tours of Ministers, Government Officers, Executives, Directors and Employees of PSUs, Co-operatives and Autonomous Bodies—Mode of Journey—Instructions—Issued.

Ref:— 1. G. O. (P) No. 97/2005/Fin. dated 28-2-2005.

2. G. O. (P) No. 145/2006/Fin. dated 25-3-2006.

1. As per the Government Orders read above, air travel has been restricted to Secretaries, Heads of Departments and Chief Executives of Public Sector Undertakings, Statutory Corporations, Autonomous Bodies and Apex Co-operative Societies (irrespective of basic pay of the Officers) and to those officers who are in the scale of pay of Rs. 16,650-23,200 or above.

2. Government are now pleased to clarify that the above orders relate only to travel within the country. Since travel abroad can only be by air, it follows that any sanction given for an officer to travel abroad automatically means permission to travel by air, even if he/she is normally not entitled to travel by air.

3. As per instructions already in existence, for an officer to travel abroad (even if there is no financial implications for the State Government or the PSU etc.), Finance Department will have to be consulted first with full details such as identity of officers travelling, detailed itinerary, cost, other conditions etc. Thereafter, file will have to be circulated to Chief Minister through concerned Secretary, Chief Secretary, Minister concerned and Minister (Finance) in advance. This procedure is reiterated for information and compliance.

GCPT. 4/814/2007/DTP.

P. S. S.

02/02/07

Correspondence No 11



GOVERNMENT OF KERALA
Abstract

Industries Department – KELTRON- Visit to china by Smt . T. R. Hemalatha, Managing Director, KELTRON and Sri. Vijeesh. V, Assistant Manager, KELTRON from 17th to 24 the December 2017, Ex post facto sanction accorded-Orders issued.

INDUSTRIES (J) DEPARTMENT

G.O.(Rt) No.125/2018/ID

Dated, Thiruvananthapuram, 02.02.2018

Read: Letter No MD/32/2017-18/133 dated. 01.12.2017 from the Managing Director, Keltron, Thiruvananthapuram.

ORDER

As part of the concerted effort taken by Electronic & Information Technology Department and Industries Department to set up a global tech eco system in the State of Kerala to manufacture IT products including Laptops and Server class products, an MoU has been signed with INTEL Technology India Pvt Ltd. and US Technology International Pvt. Ltd. Government of Kerala has identified M/s. Keltron as the agency to set up manufacturing and assembly of the products.

2. Accordingly, vide letter read above, the Managing Director, Keltron has sought permission for the visit of two KETRON officers to China to see the INTEL eco structure of vendors so as to replicate that in the State. In view of the urgency in the matter, Smt. T.R. Hemalatha, MD, KELTRON and Sri. Vijeesh.V, Assistant Manager, KELTRON visited China from 17th to 24th December 2017.

3 Government have examined the matter and pleased to order that Expost facto sanction is accorded for the travel of Smt. T.R. Hemalatha, MD, KELTRON and Sri. Vijeesh.V, Assistant Manager, KELTRON to China from 17th to 24th December 2017, subject to the conditions that the expenditure in this regard will be met by M/s. KELTRON from its own funds.

(By Order of the Governor)

K. RADHAKRISHNAN,
Joint Secretary to Government.

To

Smt. T.R. Hemalatha, Managing Director, KELTRON, Thiruvananthapuram.
Sri. Sri. Vijeesh.V, Assistant Manager, KELTRON, Thiruvananthapuram.
The Principal Accountant General (Audit) , Kerala, Thiruvananthapuram.
The Accountant General (A & E), Kerala, Thiruvananthapuram.
The Finance Department (vide No. PU D2/179/17/Fin dated. 21.12.2017)
Industries (D) Department.
The Electronic & IT Department.
The Information & Public Relations (web & new media) Department.
Stock File / Office Copy.

Forwarded /By Order,

Bisdu.T

Section Officer.

Bisdu.T

D. M. S. B. S. B.