

**പതിനാലാം കേരള നിയമസഭ  
രണ്ടാം സമ്മേളനം**

നക്ഷത്രചിഹ്നമിടാത്ത ചോദ്യം നമ്പർ 1472

03.10.2016 - ൽ മറുപടിയ്ക്ക്

**കേരള സാമൂഹ്യ സുരക്ഷാ മിഷന്റെ ബൈലോ**


ചോദ്യം

ശ്രീ.അബ്ദുൽ ഹമീദ്.പി.

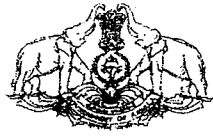
ഉത്തരം

ശ്രീമതി.കെ.കെ.ശൈലജ ടീച്ചർ  
(ആരോഗ്യവും സാമൂഹ്യനീതിയും  
വകുപ്പു മന്ത്രി)

(എ)	കേരള സാമൂഹ്യ സുരക്ഷാമിഷന്റെ ബൈലോയ്ക്ക് സർക്കാർ അംഗീകാരം നൽകിയിട്ടുള്ളതാണോ; എങ്കിൽ സർക്കാർ ഉത്തരവിന്റെ അടിസ്ഥാനത്തിൽ അതിനുശേഷം ഭേദഗതികൾ വരുത്തിയിട്ടുണ്ടോ; ഉണ്ടെങ്കിൽ എന്തൊക്കെ ഭേദഗതികൾ വരുത്തിയിട്ടുണ്ട്; പ്രസ്തുത ഉത്തരവുകളുടെ പകർപ്പ് ലഭ്യമാക്കുമോ;	(എ)	കേരള സാമൂഹ്യ സുരക്ഷാ മിഷന്റെ ബൈലോയ്ക്ക് സർക്കാർ അംഗീകാരം നൽകിയിട്ടുള്ളതാണ്. സർക്കാർ ഉത്തരവിന്റെ അടിസ്ഥാനത്തിൽ കേരള സാമൂഹ്യ സുരക്ഷാ മിഷന്റെ ഉദ്യോഗസ്ഥരുടെ ഫിനാൻഷ്യൽ അധികാരം വിപുലീകരിക്കുന്ന രീതിയിൽ രണ്ടു പ്രാവശ്യം ഭേദഗതികൾ വരുത്തിയിട്ടുണ്ട്. പ്രസ്തുത ഉത്തരവുകളുടെ പകർപ്പുകൾ (26.07.2011 ലെ ജി.ഒ (എം.എസ്) നമ്പർ 35/2011/സാനീവ & 30.07.2015 ലെ ജി.ഒ (എം.എസ്) നമ്പർ 45/2015/സാനീവ) ഇതോടൊപ്പം അനുബന്ധമായി ചേർത്തിരിക്കുന്നു.
(ബി)	ബൈലോ പ്രകാരം ഗവേണിംഗ് ബോഡി/എക്സിക്യൂട്ടീവ് കമ്മിറ്റി/ എക്സിക്യൂട്ടീവ് ഡയറക്ടർ എന്നിവരുടെ ചുമതലകൾ എന്തൊക്കെയാണെന്ന് വിശദമാക്കുമോ;	(ബി)	കേരള സാമൂഹ്യ സുരക്ഷാ മിഷൻ ബൈലോ പ്രകാരം ഗവേണിംഗ് ബോഡി/എക്സിക്യൂട്ടീവ് കമ്മിറ്റി/ എക്സിക്യൂട്ടീവ് ഡയറക്ടർ എന്നിവരുടെ ചുമതലകൾ സംബന്ധിച്ച വിശദാംശം യഥാക്രമം അനുബന്ധം 1, അനുബന്ധം 2, അനുബന്ധം 3 ആയി ഉള്ളടക്കം ചെയ്തിട്ടുണ്ട്.
(സി)	സാമൂഹ്യ സുരക്ഷാ മിഷനിലെ നിയമനങ്ങൾ നടത്തുന്നതിന് ബൈലോ പ്രകാരം ചുമതലപ്പെടുത്തിയിരിക്കുന്നത് ആരെയാണെന്ന് വ്യക്തമാക്കുമോ?	(സി)	സാമൂഹ്യ സുരക്ഷാ മിഷന്റെ ബൈലോയിലെ ഖണ്ഡിക 10(ii)(2)(a) പ്രകാരം മിഷനിൽ നിയമനങ്ങൾ നടത്തുന്നതിനുള്ള അധികാരം എക്സിക്യൂട്ടീവ് കമ്മിറ്റിയിൽ നിക്ഷിപ്തമാണ്. എന്നാൽ ബൈലോയിലെ ഖണ്ഡിക 9(2) പ്രകാരം എല്ലാ കാര്യത്തിലും സർവ്വാധികാരം മിഷന്റെ ഗവേണിംഗ് ബോഡിക്കാണ്.

  
**സെക്ഷൻ ഓഫീസർ**

1833  
5/9/11



GOVERNMENT OF KERALA  
Abstract.

Social Welfare Department - Kerala Social Security Mission -  
Memorandum of Association and Rules and Regulations - Modifications -  
Sanctioned - Orders issued.

Social Welfare (C) Department

G.O (MS) No:35/ 2011/ SWD. Dated, Thiruvananthapuram, 26.07.2011.

- Read : 1) GO(Ms)-56/2008/SWD dated 14.10.2008.  
 2) GO(Ms)-50/2009/SWD dated 16.11.2009.  
 3) Letters No-179/A2/10/KSSM dated 30.03.2010, 19-07-2010 and 18-02-2011 from the Executive Director, Kerala Social Security Mission.

ORDER

As per the Government Orders read above Government have approved the memorandum of Association and Rules and Regulations of Kerala Social Security Mission. As per the letters read above the Executive Director, Kerala Social Security Mission has submitted proposal for amendment of certain clauses as approved by the Governing Body of the Mission. Government have examined the matter in detail and are pleased to modify the clauses 18 and 19 of the Memorandum of Association and Rules and Regulations of Kerala Social Security Mission as detailed below.

B  
3/9/11

Existing clause as per G.O(MS) No.50/2009/SWD dated 16.11.2009	Amendment
<p>18.FINANCIAL DELEGATION:</p> <p>(a).Regional Director can incur all expenditure as approved by Governing Body and can draw cheques upto Rs.25,000/-at a time. The Executive Director can incur all expenditure as approved by Governing Body up to 2 lakhs.</p> <p>(b). Executive Committee can sanction any amount upto Rs.5 lakhs.</p>	<p>(a) Regional Director is authorised to sanction up to a maximum of Rs.25,000/-</p> <p>(b) Executive Director will have powers to sanction upto Rs 2 lakhs.</p> <p>(c) Executive Committee - Can sanction any amount above Rs.2 lakhs upto one crore.</p> <p>(d) Governing Body - Will have powers to sanction any amount above Rs.One crore.</p>

19. SIGNATORIES OF JOINT BANK ACCOUNT AND DRAWAL OF FUNDS.

(a). The Bank Accounts of the Mission shall be operated jointly in the name of Secretary to Government, Department of Social Welfare and Executive Director of the Mission.

(b). Drawal of funds up to and including 2 lakhs shall be under the joint signature of Executive Director and Administrative cum Accounts Officer, Kerala Social Security Mission. Cheques above Rs.2 lakhs shall be drawn under the joint signature of Secretary to Government, Social Welfare Department and Executive Director, Kerala Social Security Mission. Kerala Social Security Mission shall park its fund in Treasury Savings Bank account only. The mission can open Bank account only for day to day operational expenditure.

SIGNATORIES OF JOINT BANK ACCOUNT AND DRAWAL OF FUNDS.

(a) The Bank Accounts of the Mission shall be operated jointly in the name of Secretary to Government, Department of Social Welfare and Executive Director of the Mission.

(b). Drawal of cheques up to and including Rs.25,000/- shall be drawn under the joint signature of Regional Director and Administrative cum Accounts Officer.

(c). Cheques above Rs.25,000/- up to and including Rs.2,00,000/- shall be drawn under the joint signature of Executive Director and Administrative cum Accounts Officer.

(d). Cheques above Rs.2,00,000/- shall be drawn under the joint signature of Secretary to Government Social Welfare Department and Executive Director, Kerala Social Security Mission. Kerala Social Security Mission shall park its fund in Treasury Savings Bank account only. The mission can open Bank account only for day to day operational expenditure.

By Order of the Governor,

SARADA MURALEEDHARAN,  
Secretary to Government.

To  
✓ The Executive Director, Kerala Social Security Mission, Poojappura,  
Thiruvananthapuram.

The Accountant General (A&E/Audit), Kerala, Thiruvananthapuram.

The Director of Social Welfare, Thiruvananthapuram.

Finance Department (Vide U.O.No-67070/WW2/10/Fin dated 14.10.2010 and  
U.O.No-22605/WW2/2011/Fin dated 31.03.2011.)

*True Copy*

*[Signature]*



GOVERNMENT OF KERALA

Abstract

Social Justice Department- Kerala Social Security Mission - Memorandum of Association and Rules and Regulations - Modifications - Sanctioned Orders - Issued.

Social Justice ( C ) Department

Dated, Thiruvananthapuram, 30.07.2015

G.O(MS)No.45/2015/SJD

- Read:- 1) G.O(Ms)No.59/2008/SWD dated 31.10.2008  
2) G.O(Ms)No.50/2009/SWD dated 16.11.2009  
3) G.O(Ms)No.35/2011/SWD dated 26.07.2011  
4) Letter No.179/A2/10/KSSM dated 6.6.2014 from the Executive Director Kerala Social Security Mission.

**ORDER**

Government have approved the Memorandum of Association and Rules and Regulations of Kerala Social Security Mission as per Government Order first paper above. Further modifications were issued as per Government Order read as 2<sup>nd</sup> and 3<sup>rd</sup> paper above. As per fourth paper above, the Executive Director, Kerala Social Security Mission has submitted proposal for amendment of certain clauses as approved by the Governing Body of the Mission. Government have examined the matter in detail and are pleased to modify the clauses 18 and 19 of the Memorandum of Association and Rules and Regulations of Kerala Social Security Mission as detailed below.

Existing clause as per G.O(Ms)No.35/2011/SWD dated 26.07.2011	Amendment
<b>18) FINANCIAL DELEGATION</b>	
(a) Regional Director is authorised to sanction upto a maximum of Rs.25000/-	(a) No Change
(b) Executive Director will have powers to sanction upto Rs.2 lakhs.	(b) Assistant Director will have power to sanction upto Rs.1 lakh
(c) Executive Committee can sanction any amount above Rs.2 lakhs upto one crore	(c) Executive Director will have powers to sanction upto Rs.5 lakhs
(d) Governing Body will have powers to sanction any amount above Rs.one crore	(d) Executive Committee will have powers to sanction any amount above Rs.5 lakhs
<b>19) SIGNATORIES OF JOINT BANK ACCOUNTS AND DRAWAL OF FUNDS</b>	
(A)The Bank Accounts of the Mission shall be operated jointly in the name of Secretary to	(a) No change.

Government Department of Social Justice and Executive Director of the Mission.

(b) The drawal of cheques upto and including Rs.25000/- shall be drawn under the joint signature of Regional Director and Administrative Cum Accounts Officer, Kerala Social Security Mission

(c) Cheques above Rs.25000/up to and including Rs.2 lakhs shall be drawn under the joint signature of Executive Director and Administrative cum Accounts Officer

(d) Cheques above Rs.200,000/- shall be drawn under the joint signature of Secretary to Government, Social Weflare Department and Executive Director , Kerala Social Security Mission. Kerala Social Security Mission shall park its fund in Treasury Savings Bank Account only. The Mission can open bank account only for day to day operations expenditure.

(b) No change

(c) Drawal of cheques upto and including Rs.Two lakhs shall be drawn under the joint signature of Administrative Cum Accounts Officer and Assistant Director.

(d) Drawal of cheques upto and including Rs.Five lakhs shall be drawn under the joint signature of Administrative cum Accounts Officer and Executive Director.

(e) Drawal of cheques above Five Lakhs shall be drawn under the joint signature of Secretary to Government in charge of Social Justice Department and Executive Director. The KSSM shall park its fund in TSB Account only. However, bank accounts can be opened in Nationalized or Scheduled Banks according to necessity for day-to-day operational expenditure and also to facilitate speedy transfer of funds to the beneficiaries under various schemes of the Mission.

( By order of the Governor)

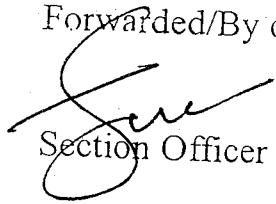
A.SHAJAHAN

Special Secretary to Government

To

- ✓ The Executive Director, Kerala Social Security Mission, Poojappura
- The Accountant General (A&E/Audit), Kerala Thiruvananthapuram
- Director, Social Justice Department
- Finance Department (vide U.O.Note 75724/WW2/2015/fin
- Planning and Economica Affairs Department.
- Web and New Media ( for publishing in the web site)
- Stock File/Office Copy.

Forwarded/By order

  
Section Officer





# KERALA SOCIAL SECURITY MISSION

GOVERNMENT OF KERALA UNDERTAKING TO CATER TO THE SOCIAL SECURITY NEEDS OF THE UNDERPRIVILEGED)

അനുമതിനം.1

## RIGHTS, POWERS AND DUTIES OF THE GOVERING BODY:

1. The business and affairs of the Mission shall be carried on and managed by the Governing Body.
2. The Governing Body shall have all such powers and shall perform all such functions as are necessary or proper for the achievement or the furtherance of the objects of the Mission.
3. Without prejudice to the generality of the foregoing provisions, the Governing Body shall have the following powers and rights:
  - a. To acquire by gift, purchase, exchange, lease or otherwise, lands, buildings or other immovable properties together with all rights appurtenant there to;
  - b. To construct and maintain buildings including right to alter or improve them and to equip them suitably;
  - c. To manage properties of the Mission;
  - d. To raise funds for the Mission, by grants, by gifts, donations or otherwise;
  - e. To receive moneys, securities, instruments and or any other movable property for and on behalf of the Mission;
  - f. To enter into agreement for and on behalf of the Mission;
  - g. To sue and defend all legal proceedings on behalf of the Mission;
  - h. To grant receipt, to sign and execute instruments and to endorse or discount cheques or other negotiable instruments;
  - i. To make, sign and execute all such documents and instruments, as may be necessary or proper for carrying on the management of the property of affairs of the Mission;
  - j. To invest the moneys and funds of the Mission and to vary the investments as and when it may deem necessary or proper;
  - k. To manage, sell, transfer or otherwise dispose of any movable property of the Mission;
  - l. To sell, transfer or otherwise dispose of any immovable property in its possession, with prior approval of Government;
  - m. To assign from time to time such functions and duties and delegate such powers as it may deem fit to the Executive Committee;
  - n. To consider and approve the annual budget of the Mission presented to it by the Executive Committee;
  - o. To perform all such acts and do all such things that may be necessary for the proper management of the properties and affairs of the Mission;
  - p. To appoint one or more Auditors from a list of Auditors furnished by the Government for auditing the accounts of the Mission every year and consider the reports of Auditors;



# KERALA SOCIAL SECURITY MISSION

GOVERNMENT OF KERALA UNDERTAKING TO CATER TO THE SOCIAL SECURITY NEEDS OF THE UNDERPRIVILEGED)

- q. To consider and approve the annual accounts of the Mission;
- r. To consider and approve the annual report of the Mission, presented to it by the Committee;
- s. To make, repeal, amend or modify bye-laws in respect of the following matters after providing an advance copy of the same to the Government of information at least 30 days prior to the meeting of the Governing Body which approves the same;
  - i. The management of the properties, funds, affairs and work of the Mission;
  - ii. The procedure for selection of members of the Committee and other Sub Committees, including provisions for the transaction of business by circulation, proxy or otherwise, as may be deemed fit,
  - iii. Powers, functions and duties of the Executive Director and other officers;
  - iv. Such other purposes as may be found necessary.
- t. To delegate all or any of its powers to the Committee or any Sub-Committee or Expert Groups appointed by it from time to time or to the officers of the Mission.
- u. To establish and run Special Care Homes, Sub-Centers, Field Units, etc, as required for the furtherance of the objects of the Mission.

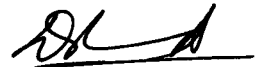
# KERALA SOCIAL SECURITY MISSION

GOVERNMENT OF KERALA UNDERTAKING TO CATER TO THE SOCIAL SECURITY NEEDS OF THE UNDERPRIVILEGED

അനുബന്ധം 2

## RIGHTS, POWERS AND DUTIES OF THE EXECUTIVE COMMITTEE:

1. The term of the Executive Committee shall be three years.
2. Subject to the provisions of these Regulations, the Committee shall have the following powers and duties and shall perform the following functions:
  - a. To create any post with the prior approval of Government, and to appoint from time to time to such posts, officers and employees on such terms and conditions as it may deem fit, for carrying out the management and affairs of the Mission.
  - b. To exercise control and discipline over the employees of the Mission and to take necessary actions as provided under law.
  - c. To propose by-laws for any of the matter for which they may be made, for consideration and approval by the Governing Body;
  - d. To appoint if it deems fit, delegates to represent the Mission in conference/technical workshops in India or abroad;
  - e. To publish and/or finance publication of studies, books, reports, pamphlets and other literature and to distribute, sell or arrange for the sale of them;
  - f. To purchase all such articles and materials as may be needed for the mission and its work;
  - g. To appoint from time to time, such Committees as need to be and to assign and/or delegate thereunto such powers, duties and functions as it may deem fit;
  - h. To maintain proper books and accounts supported by necessary vouchers;
  - i. To arrange for the audit of the Mission annually;
  - j. To present every year in proper time to the Governing Body, an annual report, an annual budget and annual accounts for its consideration and approval;
  - k. To perform all such acts and duties and exercise all such powers as may be delegated or assigned to it by the Governing Body, and
  - l. To delegate any or all of its powers to the Executive Director for furtherance of the objectives of the Mission.





13  
**KERALA SOCIAL SECURITY MISSION**

GOVERNMENT OF KERALA UNDERTAKING TO CATER TO THE SOCIAL SECURITY NEEDS OF THE UNDERPRIVILEGED

അനുമതിനം.3

**RIGHTS, POWERS AND DUTIES OF THE EXECUTIVE DIRECTOR**

- a. To issue notice for all meeting of the Governing Body and the Committee;
- b. To keep the minutes of the Governing Body and the Committee;
- c. To sign all documents and correspondences of and /on behalf of the Mission.
- d. To maintain all records of the Mission.
- e. To make all disbursements on proper vouchers and to receive all money on proper receipts for and on behalf the Mission.
- f. To open and operate Bank Accounts on behalf of the mission <sup>as</sup> and authorised by the Governing Body or the Committee;
- g. To perform all such acts and duties and exercise all such powers under these regulations and by-laws of the Mission and also those which may be delegated or assigned to him by the Governing Body and the Committee from time to time;
- h. To assign from time to time such functions and duties and delegate such power as he may deem necessary to the officers of the Mission whom the Governing Body, Committee and /or he himself may consider fit for the proper working of the Mission and ;
- i. To perform all such acts and duties and exercise all such powers in the interest of the proper working and effective achievement of the objects of the Mission. However ratification of the same shall be obtained in the subsequent Governing Body/Committee meeting.

